



**HIGH TECH HIGH
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
HIGH TECH HIGH**

DATE: September 7, 2017

TIME: 9:00 a.m. - 11:00 a.m.

PLACE: High Tech High, 2861 Womble Road, HTH Conference Room

Trustees present: Gary Jacobs, Chairman; Kay Davis, Secretary; Michael McCraw; Heather Lattimer; Héctor Pérez

Staff present: Larry Rosenstock, Chief Executive Officer; Maria Heredia, Chief Operations Officer and General Counsel; Jenny Salkeld, Chief Financial Officer; Paul Dooley, Director of Facilities; Ben Daley, Director of General Education; Cindy Kim, Executive Assistant

Others present: Alexis Gwin-Miller, GSE Resident; College Advisors: Chris White, HTH, Erik Castillo, HTHI, Tanesha Villanueva, Tricia Abdullah, HTHNC and Rah-Ben Coates, HTHCV

CALL TO ORDER at 9:09 a.m. by Gary Jacobs, Chairman. A quorum was present.

0.0 COMMENTS FROM THE PUBLIC

0.1 There were no comments made by the public at this time.

0.2 There were no comments made by members of the Board at this time.

1.0 PUBLIC HEARING ITEMS

1.1 There were no public hearing items at this time.

2.0 CONSENT ITEMS

2.1 Approve August 24, 2017 Regular Board Meeting Minutes

2.1.1 Discussion:

Staff members provided the Board an opportunity to review and comment on the August 24, 2017 Regular Board Meeting Minutes. There were no additions or corrections.

2.1.2 Motion:

There being no further discussion, upon motion duly made by Michael McCraw and seconded by Heather Lattimer, the motion was approved by the following vote:

Board Member	Ayes	Noes	Abstain	Absent
Gary Jacobs, Chairperson	X			
Kay Davis, Secretary	X			
Heather Lattimer	X			
Michael McCraw	X			
Héctor M. Pérez	X			

2.2 Approve Amended Use Agreement between High Tech High and HTH Graduate School of Education

2.2.1 Discussion:

Staff members recommend approval of the Amended Use Agreement between High Tech High (“HTH”) and the High Tech High Graduate School of Education (“HTH GSE”).

Three prior Use Agreements have been approved by the HTH GSE: one dated July 1, 2009, another approved by the Board on June 17, 2015 (“Prior Use Agreements”) and, recently on June 15, 2017.

The amended Use Agreement will be updated to state the following:

3. Consideration. In consideration for its use of the Use Area pursuant to the terms of this Agreement, GSE shall make contributions to High Tech High’s facilities costs in the form of the following payments, which shall be payable annually.

Also, for 3.c., the dollar amount for the Common Area Maintenance is correctly noted as Twenty Thousand Dollars (\$20,000) per year, and not \$200,000.

2.2.2 Motion:

There being no further discussion, upon motion duly made by Michael McCraw and seconded by Heather Lattimer, the motion was approved by the following vote:

Board Member	Ayes	Noes	Abstain	Absent
Gary Jacobs, Chairperson	X			
Kay Davis, Secretary	X			
Heather Lattimer	X			
Michael McCraw	X			
Héctor M. Pérez	X			

3.0 ACTION ITEMS

3.1 Approve Submission of Unaudited Actuals FY2016-17

3.1.1 Discussion:

Staff members recommend the approval of the Fiscal Year 2016-17 Charter School Unaudited Actuals Financial Reports in Alternative Form For the High Tech High School to the Authorizers, San Diego Unified School District and State Board of Education.

In accordance with California Education Code Sections 1628 and 42100 charter schools must submit year-end financial reports to their authorizing agency by September 15.

3.1.2 Motion:

There being no further discussion, upon motion duly made by Heather Lattimer and seconded by Michael McCraw, the motion was approved by the following vote:

Board Member	Ayes	Noes	Abstain	Absent
Gary Jacobs, Chairperson	X			
Kay Davis, Secretary	X			
Heather Lattimer	X			
Michael McCraw	X			
Héctor M. Pérez	X			

3.2 Authorize Charter Submission

3.2.1 Discussion:

Staff requests Board approval for staff to submit a request to the California Department of Education State Board, seeking consent to open three of the pre-authorized schools under the Statewide Benefit Charter. HTH would like to request opening a full K-12 school at the new site located in Clairemont beginning with a high school program and building out per plan.

3.2.2 Motion:

There being no further discussion, upon motion duly made by Kay Davis and seconded by Michael McCraw, the motion was approved by the following vote:

Board Member	Ayes	Noes	Abstain	Absent
Gary Jacobs, Chairperson	X			
Kay Davis, Secretary	X			
Heather Lattimer	X			
Michael McCraw	X			
Héctor M. Pérez	X			

4.0 INFORMATION ITEMS

4.1 Chief Executive Officer Report

4.1.1 Larry Rosenstock's comments included the following:

- High Tech High is considering and developing the groundwork to potentially open the site located in Clairemont in 2018 with 9th grade only. The goal is to slowly expand and develop the K-12 campus with the goal of opening an elementary and a middle school in 2019 with partial grades in each.
- Tim McNamara, Director at HTHCV compiled a comprehensive HTHCV New Teacher Resources reference packet for his staff. This was described as a model, which supports consistent academic pedagogy, especially useful for staff transitions.
- Paul Dooley was present and commented on the following:
 - ✓ The site in Clairemont for the new HTH schools is 99.9% vacated. Building consultants have visited. There are tentative plans to refurbish for 9th grade occupancy in fall of 2018, with new construction starting on permanent building for 9th-12th grades to be occupied in 2019. Commencing with a measured building approach to promote long-term sustainability.

4.2 Chief Operations Officer Report:

4.2.1 Discussion led by Director of General Education

Ben Daley, Director of General Education, joined the Board and gave a presentation California Assessment of Student Performance and Progress (CAASPP) data for the 13 High Tech High schools. The Smarter Balanced Assessment Consortium (SBAC) test is presented to students in the 3rd-8th and 11th grades. The presentation focused on improvements in literacy and math.

4.3 Chief Financial Officer Report

4.3.1 Jenny Salkeld's comments included the following:

- Four schools are experiencing deficits, which in most part have to do with the timing of capital purchases, increasing instructional services costs, and other operational costs.
- HTH is preparing for independent audit, which will occur the first week in October

4.4 College Admissions Report

4.4.1 Discussion:

The College Advisors from each of the five (5) HTH high schools presented the 2016-17 college data and college admissions results.

College Advisors presenting included: Chris White, HTH, Erik Castillo, HTHI, Tanesha Villanueva, Tricia Abdullah, HTHNC and Rah-Ben Coates, HTHCV were present to highlight the 2017 college admissions data provided to the Board included in their board materials.

OPEN SESSION WAS SUSPENDED AT 10:35 A.M.

CLOSED SESSION CONVENED AT 10:35 A.M. and ADJOURNED AT 10:40 A.M.

OPEN SESSION RE-CONVENED AT 10:41 A.M.

There was no action taken during closed session

5.0 ADJOURNMENT

There being no further business to brought before the Board, it was the consensus of the Board to adjourn the meeting at 10:42 a.m.

Respectfully submitted by:



**Kay Davis, Secretary
High Tech High School Board**