



BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
 HIGH TECH HIGH

DATE: February 8, 2018

TIME: 8:45 A.M.

PLACE: High Tech High, 2861 Womble Road, HTH Conference Room

Trustees present: Gary Jacobs, Chairman; Michael McCraw; Heather Lattimer; Héctor Pérez

Trustees absent: Kay Davis, Secretary

Staff present: Larry Rosenstock, Chief Executive Officer; Maria Heredia, Chief Operations Officer and General Counsel; Jenny Salkeld, Chief Financial Officer; Paul Dooley, Director of Facilities; Cindy Kim, Executive Assistant

CALL TO ORDER at 8:50 a.m. by Gary Jacobs, Chairman. A quorum was present. Michael McCraw was appointed as secretary pro tem.

1.0 Action Item

1.1 Approval of Agreement between High Tech High and BYCOR for Classroom Addition

1.1.1 Discussion:

Staff recommend the approval of the contract between High Tech High and BYCOR General Contractors, Inc. for HTH Chula Vista classroom addition.

The Board has delegated authorization to the Officers to approve and sign contracts under \$250,000. Given the amount noted below and the aggregate total, staff is requesting authorization from the Board before proceeding with the specified work.

HTH Chula Vista New Classroom Addition – Contract amount \$925,881.50

The project will commence on March 26, 2018, the first day of spring break, and will be completed for the opening of the new school year, August 27, 2018. Funds for this project will come out of excess reserve funds and a Career Technical Education Incentive Grant.

1.1.2 Motion:


There being no further discussion, upon motion duly made by Heather Lattimer and seconded by Michael McCraw, the motion was approved by the following vote:

Board Member	Ayes	Noes	Abstain	Absent
Gary Jacobs, Chairperson	X			
Kay Davis, Secretary				X
Heather Lattimer	X			
Michael McCraw	X			
Héctor M. Pérez	X			

2.0 ADJOURNMENT

There being no further business to be brought before the Board, it was the consensus of the Board to adjourn the meeting at 8:55 a.m.

Respectfully submitted by:


 Michael McCraw, Secretary Pro Tem
 High Tech High School Board