



**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
HIGH TECH HIGH**

DATE: March 8, 2018

TIME: 8:15 a.m.-10:30 a.m.

PLACE: High Tech High, 2861 Womble Road, HTH Conference Room

Trustees present: Gary Jacobs, Chairman; Kay Davis, Secretary; Michael McCraw; Heather Lattimer; Héctor Pérez

Staff present: Larry Rosenstock, Chief Executive Officer; Maria Heredia, Chief Operations Officer and General Counsel; Jenny Salkeld, Chief Financial Officer; Cindy Kim, Executive Assistant

Others present: Julie Holmes, Credentialing Operations; Joe Koss, HTH Teacher; Stefin Pasternak, GSE Resident

CALL TO ORDER at 8:15 a.m. by Gary Jacobs, Chairman. A quorum was present.

0.0 COMMENTS FROM THE PUBLIC

- 0.1 Joe Koss, HTH Teacher was present to address the Board. Mr. Koss requested that the Board review and consider a proposed resolution.
- 0.2 There were no comments made by Board members at this time.

1.0 PUBLIC HEARING ITEMS

There were no public hearing items.

2.0 CONSENT ITEMS

- 2.1 Approve February 8, 2018 Special Board Meeting Minutes

2.1.1 Discussion:

Staff members provided the Board an opportunity to review and comment on the February 8, 2018 Special Board Meeting Minutes. There was a scrivener’s error on the agenda indicating that the Board would be reviewing and voting on minutes from a March 8, 2018 special meeting when in fact the minutes related to the February 8, 2018 board special meeting. It was determined that these minutes for the March meeting would reflect the scrivener’s error and serve as an Erratum correcting the record without further action being warranted. There were no additions or corrections to the February 8, 2018 Special Board Meeting Minutes.

2.1.2 Motion:

There being no further discussion, upon motion duly made by Michael McCraw and seconded by Héctor Pérez, the motion was approved by the following vote:

Board Member	Ayes	Noes	Abstain	Absent
Gary Jacobs, Chairperson	X			
Kay Davis, Secretary				X
Heather Lattimer	X			
Michael McCraw	X			
Héctor M. Pérez	X			

- 2.2 Approve February 8, 2018 Regular Board Meeting Minutes

2.1.1 Discussion:

Staff members provided the Board an opportunity to review and comment on the February 8, 2018 Regular Board Meeting Minutes. There was a scrivener’s error on the agenda indicating that the Board

would be reviewing and voting on minutes from a March 8, 2018 special meeting when in fact the minutes related to the February 8, 2018 board special meeting. It was determined that these minutes for the March meeting would reflect the scrivener's error and serve as an Erratum correcting the record without further action being warranted. There were no additions or corrections.

2.1.2 Motion:

There being no further discussion, upon motion duly made by Michael McCraw and seconded by Héctor Pérez, the motion was approved by the following vote:

Board Member	Ayes	Noes	Abstain	Absent
Gary Jacobs, Chairperson	X			
Kay Davis, Secretary				X
Heather Lattimer	X			
Michael McCraw	X			
Héctor M. Pérez	X			

2.3 Approve New Positions to the Existing 2017-18 Compensation Framework

2.3.1 Discussion:

Staff members recommend approving the Change to Administrative and Operational Support – Compensation Framework A and Framework Hourly for 2017-18.

Previous Board Action(s) include the following:

- June 15, 2017, the Board approved the 2017-18 Teacher, Certificated, and Administrative and Operational Support compensation frameworks.
- August 24, 2017, the Board ratified additions and changes of positions to the 2017-18 compensation frameworks.
- October 12, 2017, the Board approved additions of positions to the 2017-18 compensation frameworks.
- December 7, 2017, the Board approved an addition of a hourly position to the 2017-18 compensation framework.
- On February 8, 2018, the Board approved addition of positions to the 2017-18 compensation framework.

2.3.2 Motion:

There being no further discussion, upon motion duly made by Michael McCraw and seconded by Héctor Pérez, the motion was approved by the following vote:

Board Member	Ayes	Noes	Abstain	Absent
Gary Jacobs, Chairperson	X			
Kay Davis, Secretary				X
Heather Lattimer	X			
Michael McCraw	X			
Héctor M. Pérez	X			

3.0 ACTION ITEMS

3.1 Approve the School Accountability Report Card FY16-17

3.1.1 Discussion:

Staff members recommend the approval to publish to the public the School Accountability Report Card (SARC) report.

State law requires all public schools receiving state funding to prepare and distribute a SARC. The purpose of the report card is to provide parents and the community with important information about each public school. As per EC Section 35256, the governing board of each school district maintaining an elementary or secondary school shall develop and cause to be implemented for each school in the

school district a School Accountability Report Card.

State law requires that the SARC contain all of the following:

- Demographic data
- School safety and climate for learning information
- Academic data
- School completion rates
- Class sizes
- Teacher and staff information
- Curriculum and instruction descriptions
- Postsecondary preparation information
- Fiscal and expenditure data

SARCs provided to the Board for review included the following:

- | | |
|----------------------|-------------------------------|
| 1. High Tech High | 8. HTM Chula Vista |
| 2. HTH International | 9. HTM North County |
| 3. HTH Media Arts | 10. High Tech High Elementary |
| 4. HTH Chula Vista | 11. HTe Explorer |
| 5. HTH North County | 12. HTe Chula Vista |
| 6. High Tech Middle | 13. HTe North County |
| 7. HTM Media Arts | |

3.1.2 Motion:

There being no further discussion, upon motion duly made by Kay Davis and seconded by Michael McCraw, the motion was approved by the following vote:

Board Member	Ayes	Noes	Abstain	Absent
Gary Jacobs, Chairperson	X			
Kay Davis, Secretary	X			
Heather Lattimer	X			
Michael McCraw	X			
Héctor M. Pérez	X			

3.2 Approve 2nd Interim Reports

3.3.1 Discussion:

Staff members provided the Board with an opportunity to review the Fiscal Year 2017-18 Charter School Second Interim Financial Reports to the Authorizers and recommend Board approval. In accordance with California Education Code Section 47604, the charter school Board is required to approve the Second Interim report reflecting the budgetary status as of January 31, on or before March 15. The distributed reports reflected the unrestricted and restricted fund balances as of June 30, 2018.

3.3.2 Motion:

There being no further discussion, upon motion duly made by Heather Lattimer and seconded by Héctor Pérez, the motion was approved by the following vote:

Board Member	Ayes	Noes	Abstain	Absent
Gary Jacobs, Chairperson	X			
Kay Davis, Secretary	X			
Heather Lattimer	X			
Michael McCraw	X			
Héctor M. Pérez	X			

4.0 INFORMATION ITEMS

4.1 Chief Executive Officer Report

Larry Rosenstock's report included the following comments:

- HTH hosted a get acquainted lunch for High Tech High Mesa with San Diego Mesa College President Pam Luster, and two colleagues with HTH staffers: Brett Peterson, Chris White, Board chairman, Gary Jacobs. Preparations are underway for 9th grade in the fall.
- Applications for High Tech High Mesa's inaugural 9th grade class are in and the lottery will be run. San Diego Unified School District has been informed that HTH Mesa has been confirmed to open as a Statewide Benefit Charter school.
- Total enrollment percentages reflect the following statistics: 50% eligible for National School Lunch Program, 13% special education; 72% ethnic diversity.
- New leadership staffing for the next school year will include: Brett Peterson, Director at HTH Mesa; Jade White, Director at HTH International; Shani Higgins, Director at HTH North County; Melissa Daniels, Director at HTM Media Arts, Rod Buenviaje, Director at HTM Chula Vista; and, Robin Rubenstein, Director at HTe.

4.2 Chief Operations Officer Report

Maria Heredia's report included the following comments:

- Admissions Report: 7000+ Applications received,
- A letter dated February 8, 2018, from the Accrediting Commission of Schools (ACS) Western Association of Schools and Colleges (WASC), was received stating, based on the ACS WASC mid-cycle review, it has been determined that HTH International meets the ACS WASC criteria for accreditation for a 6-year cycle.

4.3 Chief Financial Officer Report

Jenny Salkeld's report included the following comments:

- Noted the approval of the 2nd Interim Financial Reports to our Authorizers, Action Item 3.2
- Financial statements as of January 31, 2018 were distributed for review
- The Public Charter Schools Grant Program request for application has been received and will be submitted by the due date of April 3

4.4 Credentialing Report

Julie Holmes, Credentialing Operations was present to update Board members of current activity.

OPEN SESSION WAS SUSPENDED AT 9:45 A.M.

5.0 CLOSED SESSION ITEMS: CLOSED SESSION CONVENED AT 9:45 A.M.

CLOSED SESSION ADJOURNED AT 10:05 A.M.


OPEN SESSION RE-CONVENED AT 10:06 A.M.

There was no action taken during closed session.

6.0 ADJOURNMENT

There being no further business to be brought before the Board, it was the consensus of the Board to adjourn the meeting at 10:07 A.M.

Respectfully submitted by: _____


Kay Davis, Secretary
High Tech High School Board