

**HIGH TECH HIGH
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
HIGH TECH HIGH**

DATE: November 1, 2019

TIME: 8:00 a.m. – 10:00 a.m.

PLACE: High Tech High, 2861 Womble Road, HTH Conference Room

Trustees present: Gary Jacobs, Chairman; Kay Davis, Secretary; Héctor Pérez

Trustees absent: Heather Lattimer

Staff present: Larry Rosenstock, Chief Executive Officer; Maria Heredia, Chief Operations Officer/GC; Janie Griswold, Chief Learning Officer; Amanda Wyatt, Chief Financial Officer; Cindy Kim, Executive Assistant

Others present: Chris White, Educational Coach & Director of College Counseling for HTH GSE/HTH Mesa.

CALL TO ORDER at 8:05 a.m. by Gary Jacobs, Chairman. A quorum was present.

0.0 COMMENTS FROM THE PUBLIC

0.1 There were no comments made by members of the public at this time.

0.2 There were no comments made by the Board at this time.

1.0 PUBLIC HEARING ITEMS

There were no public hearing items at this time.

2.0 CONSENT ITEMS

2.1 Approve September 13, 2019 Regular Board Meeting Minutes

2.1.1 Discussion:

Staff members provided the Board an opportunity to review and comment on the September 13, 2019 Regular Meeting Minutes. There were no additions or corrections.

2.1.2 Motion:

There being no further discussion, upon motion duly made by Hector Perez and seconded by Kay Davis, the motion was approved by the following vote:

| Board Member | Ayes | Noes | Abstain | Absent |
|--------------------------|------|------|---------|--------|
| Gary Jacobs, Chairperson | X | | | |
| Kay Davis, Secretary | X | | | |
| Heather Lattimer | | | | X |
| Héctor M. Pérez | X | | | |

2.2 Review and Approve Memorandum of Understanding with San Diego County Office of Education Regarding National Student Clearinghouse Data

2.2.1 Discussion:

Staff members recommended that the Board approve the Memorandum of Understanding (“MOU”) between the San Diego County Office of Education (“SDCOE”) and High Tech High (“HTH”) regarding Data Sharing Services for National Student Clearinghouse for the 2018-2019 academic year.

2.2.2 Motion:

There being no further discussion, upon motion duly made by Hector Perez and seconded by Kay Davis, the motion was approved by the following vote:

| Board Member | Ayes | Noes | Abstain | Absent |
|--------------------------|------|------|---------|--------|
| Gary Jacobs, Chairperson | X | | | |
| Kay Davis, Secretary | X | | | |
| Heather Lattimer | | | | X |
| Héctor M. Pérez | X | | | |

3.0 ACTION ITEMS

3.1 Approve Special Education Master Contract between The Institute for Effective Education and High Tech High

3.1.1 Discussion:

Staff members recommended the Board approve the Special Education Master Contract (“Contract”) between The Institute for Effective Education (“TIEE”) and High Tech High (“HTH”) and that the Board provide senior staff members with the authority to make amendments to the Contract and coordinate the Individual Service Agreements (“ISAs”) necessary to implement the Contract.

3.1.2 Motion:

There being no further discussion, upon motion duly made by Kay Davis and seconded by Hector Perez, the motion was approved by the following vote:

| Board Member | Ayes | Noes | Abstain | Absent |
|--------------------------|------|------|---------|--------|
| Gary Jacobs, Chairperson | X | | | |
| Kay Davis, Secretary | X | | | |
| Heather Lattimer | | | | X |
| Héctor M. Pérez | X | | | |

3.2 Approve New Stipend Rates

3.2.1 Discussion:

Staff members recommended the Board ratify and approve the changes to the Stipend Framework with an effective date of August 1, 2019.

3.2.2 Motion:

There being no further discussion, upon motion duly made by Kay Davis and seconded by Hector Perez, the motion was approved by the following vote:

| Board Member | Ayes | Noes | Abstain | Absent |
|--------------------------|------|------|---------|--------|
| Gary Jacobs, Chairperson | X | | | |
| Kay Davis, Secretary | X | | | |
| Heather Lattimer | | | | X |
| Héctor M. Pérez | X | | | |

3.3 Approve Athletics Handbook

3.3.1 Discussion:

Staff members recommended the Board approve the High Tech High (“HTH”) Athletics Handbook 2019-20 (“**Athletics Handbook**”) and provide senior staff members with the authority to make amendments to the Athletics Handbook, if needed, to finalize the content for publication and use.

3.3.2 Motion:

There being no further discussion, upon motion duly made by Kay Davis and seconded by Hector Perez, the motion was approved by the following vote:

| Board Member | Ayes | Noes | Abstain | Absent |
|--------------------------|-------------|-------------|----------------|---------------|
| Gary Jacobs, Chairperson | X | | | |
| Kay Davis, Secretary | X | | | |
| Heather Lattimer | | | | X |
| Héctor M. Pérez | X | | | |

3.4 Approve IXL Agreement with High Tech Elementary Chula Vista

3.4.1 Discussion:

Staff members recommended that the Board ratify the California Student Data Privacy Agreement (“**CSDPA**”) and Addendum to the CSDPA (“**Addendum**”) between IXL Learning, Inc. (“**IXL**”) and High Tech High (“**HTH**”).

3.4.2 Motion:

There being no further discussion, upon motion duly made by Kay Davis and seconded by Hector Perez, the motion was approved by the following vote:

| Board Member | Ayes | Noes | Abstain | Absent |
|--------------------------|-------------|-------------|----------------|---------------|
| Gary Jacobs, Chairperson | X | | | |
| Kay Davis, Secretary | X | | | |
| Heather Lattimer | | | | X |
| Héctor M. Pérez | X | | | |

3.5 Approve TAP Resident Agreement Template between HTH Graduate School of Education and High Tech High

3.5.1 Discussion:

Staff members recommended that the Board approve of the template Teaching Apprenticeship Program Agreement for student teaching in High Tech High K-12 schools.

3.5.2 Motion:

There being no further discussion, upon motion duly made by Kay Davis and seconded by Hector Perez, the motion was approved by the following vote:

| Board Member | Ayes | Noes | Abstain | Absent |
|--------------------------|-------------|-------------|----------------|---------------|
| Gary Jacobs, Chairperson | X | | | |
| Kay Davis, Secretary | X | | | |
| Heather Lattimer | | | | X |
| Héctor M. Pérez | X | | | |

3.6 Approve Education Protection Account (EPA) Use of Funds

3.6.1 Discussion:

Staff members recommended the Board approve the use of Education Protection Account (EPA) funds for teacher salaries and benefits during the 2019-2020 school year.

3.6.2 Motion:

There being no further discussion, upon motion duly made by Kay Davis and seconded by Hector Perez, the motion was approved by the following vote:

| Board Member | Ayes | Noes | Abstain | Absent |
|--------------------------|------|------|---------|--------|
| Gary Jacobs, Chairperson | X | | | |
| Kay Davis, Secretary | X | | | |
| Heather Lattimer | | | | X |
| Héctor M. Pérez | X | | | |

3.7 Approve Federal Grant Guidelines and Procedures

3.7.1 Discussion:

Staff members recommended approval of the 2019-2020 Federal Grant Guidelines and Procedures.

3.7.2 Motion:

There being no further discussion, upon motion duly made by Kay Davis and seconded by Hector Perez, the motion was approved by the following vote:

| Board Member | Ayes | Noes | Abstain | Absent |
|--------------------------|------|------|---------|--------|
| Gary Jacobs, Chairperson | X | | | |
| Kay Davis, Secretary | X | | | |
| Heather Lattimer | | | | X |
| Héctor M. Pérez | X | | | |

3.8 Approve Memorandum of Understanding between University of Redlands and High Tech High

3.8.1 Discussion:

Staff members recommended the Board approve the Memorandum of Understanding (“MOU”) between the University of Redlands, a nonprofit private university, (“University”) and High Tech High (“HTH”), for the University to be an “HTH Elevate College Partner.”

3.8.2 Motion:

There being no further discussion, upon motion duly made by Kay Davis and seconded by Hector Perez, the motion was approved by the following vote:

| Board Member | Ayes | Noes | Abstain | Absent |
|--------------------------|------|------|---------|--------|
| Gary Jacobs, Chairperson | X | | | |
| Kay Davis, Secretary | X | | | |
| Heather Lattimer | | | | X |
| Héctor M. Pérez | X | | | |

3.9 Approve Title I Schoolwide Waiver

3.9.1 Discussion:

Staff members recommended the Board approve waivers for the following schools to move from Targeted Assistance programs to Schoolwide programs under Title I, Part A: High Tech Elementary Explorer, High Tech High, High Tech High International, High Tech High Media

Arts, High Tech High Mesa, High Tech Middle Media Arts, High Tech Middle, High Tech High North County. Approval of the plan is forthcoming.

3.9.2 Motion:

There being no further discussion, upon motion duly made by Kay Davis and seconded by Hector Perez, the motion was approved by the following vote:

| Board Member | Ayes | Noes | Abstain | Absent |
|--------------------------|------|------|---------|--------|
| Gary Jacobs, Chairperson | X | | | |
| Kay Davis, Secretary | X | | | |
| Heather Lattimer | | | | X |
| Héctor M. Pérez | X | | | |

3.10 Approve Special Education Master Contract between Springall Academy and High Tech High

3.10.1 Discussion:

Staff members recommended the Board approve the Special Education Master Contract (“Contract”) between Springall Academy, a nonpublic school, (“NPS”) and High Tech High (“HTH”) and that the Board provide senior staff members with the authority to make amendments to the Contract and coordinate the individual service agreements (“ISAs”) necessary to implement the Contract.

3.10.2 Motion:

There being no further discussion, upon motion duly made by Kay Davis and seconded by Hector Perez, the motion was approved by the following vote:

| Board Member | Ayes | Noes | Abstain | Absent |
|--------------------------|------|------|---------|--------|
| Gary Jacobs, Chairperson | X | | | |
| Kay Davis, Secretary | X | | | |
| Heather Lattimer | | | | X |
| Héctor M. Pérez | X | | | |

3.11 Ratify Changes to the Administrative and Operational Support Positions – Non-certificated – Compensation Framework for 2019-2020

3.11.1 Discussion:

Staff members recommended the Board ratify the changes listed below to the Administrative and Operational Support Positions – Non-certificated – Compensation Framework with an effective date of August 1, 2019.

3.11.2 Motion:

There being no further discussion, upon motion duly made by Kay Davis and seconded by Hector Perez, the motion was approved by the following vote:

| Board Member | Ayes | Noes | Abstain | Absent |
|--------------------------|------|------|---------|--------|
| Gary Jacobs, Chairperson | X | | | |
| Kay Davis, Secretary | X | | | |
| Heather Lattimer | | | | X |
| Héctor M. Pérez | X | | | |

4.0 INFORMATION ITEMS

- 4.1 Chief Executive Officer Report
No report was given at this time.

4.2 Chief Operations Officer Report
No report was given at this time.

4.3 Chief Learning Officer Report included:

- Local Indicator Data Review
- Professional Learning Update
- Project Highlights

4.4 Chief Financial Officer Report
No report was given at this time.

OPEN SESSION WAS SUSPENDED AT 9:15 A.M.


5.0 CLOSED SESSION CONVENED AT 9:16 A.M. AND ADJOURNED AND 10:15 A.M.

OPEN SESSION RE-CONVENED AT 10:16 A.M.
There was no action taken during closed session.

6.0 ADJOURNMENT

There being no further business to be brought before the Board, it was the consensus of the Board to adjourn the meeting at 10:25 a.m.

Respectfully submitted by: _____


Kay Davis, Secretary
High Tech High School Board