BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
HIGH TECH HIGH  

DATE: January 31, 2020  
TIME: 9:00 a.m. – 11:00 a.m.  
PLACE: High Tech High, 2861 Womble Road, HTH Conference Room  
San Jose State University, One Washington Square, San Jose, CA 95192-Sweeney Hall 103 via (619) 591-2590 passcode 5011  

Trustees present: Gary Jacobs, Chairman; Kay Davis, Secretary; Heather Lattimer, via teleconference; Albert Lin  
Trustees absent: Hector Perez  
Staff present: Larry Rosenstock, Chief Executive Officer; Janie Griswold, Chief Learning Officer; Amanda Wyatt, Chief Financial Officer; Patrick Frost, General Counsel; Cindy Kim, Executive Assistant  
Others present: Ericka Miller, Isaacson, Miller; Joe Kralick, Isaacson, Miller; Michal-Lynn O’Kelley, Director of Athletics and Wellness; Audrey Gans, Parent/Booster Club; Andres Perez, HTHCV Teacher; Minerva Espeso, Parent/ELAC_DELAC; Patricia Sands, Parent/ELAC  

CALL TO ORDER at 9:15 a.m. by Gary Jacobs, Chairman. A quorum was present.  

0.0 COMMENTS FROM THE PUBLIC  
0.1 Ms. Audrey Gans addressed the Board regarding the athletics booster club. Mr. Andres Perez addressed the Board regarding adding teachers and students as non-voting members on the Board. Mses. Minerva Espeso and Patricia Sands addressed the Board regarding ELAC/DELAC.  
0.2 There were no comments made by the Board at this time.  

1.0 PUBLIC HEARING ITEMS  
There were no public hearing items at this time.  

2.0 CONSENT ITEMS  
2.1 Approve Board Meeting Minutes for the following:  
2.1.1 Discussion:  
Staff provided the Board an opportunity to review and comment on the December 9, 2019 Regular Meeting Minutes. There were no additions or corrections.  
2.1.2 Motion:  
There being no further discussion, upon motion duly made by Kay Davis and seconded by Albert Lin, the motion was approved by the following vote:  

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2.2.1 Discussion:
Staff provided the Board an opportunity to review and comment on the December 18, 2019 Special Meeting Minutes. There were no additions or corrections.

2.2.2 Motion:
There being no further discussion, upon motion duly made by Kay Davis and seconded by Albert Lin, the motion was approved by the following vote:

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2.3.1 Discussion:
Staff provided the Board an opportunity to review and comment on the January 6, 2020 Special Meeting Minutes. There were no additions or corrections.

2.3.2 Motion:
There being no further discussion, upon motion duly made by Kay Davis and seconded by Albert Lin, the motion was approved by the following vote:

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3.0 ACTION ITEMS

3.1 Approve and Appoint the High Tech High Board Officers

3.1.1 Discussion:
Staff recommends that the Board approve the resolution to elect the High Tech High Board Corporate Officers. The Board approves the election of the High Tech High Officers of the Corporation annually. The last approval of the High Tech High Officers of the Corporation took place on June 20, 2019. This election supersedes the previous election and updates the officers for the corporation.

3.1.1 Motion:
There being no further discussion, upon motion duly made by Kay Davis and seconded by Heather Lattimer, the motion passed by the following vote:

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3.2 Approve Internship Credential Program Agreement between National University and High Tech High

3.2.1 Discussion:
Staff members recommend that the Board approve the Internship Credential Program
Agreement ("Agreement") between National University ("National") and High Tech High ("HTH") beginning February 1, 2020.

3.2.2 Motion:
There being no further discussion, upon motion duly made by Kay Davis and seconded by Heather Lattimer, the motion passed by the following vote:

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3.3 Approve Memorandum of Understanding with University of California-San Diego

3.3.1 Discussion:
Staff members recommend that the Board approve the Placement Agreement ("Agreement") between the University of California, San Diego ("UCSD") and High Tech High ("HTH") for the period beginning February 1, 2020, and ending November 6, 2024.

3.3.2 Motion:
There being no further discussion, upon motion duly made by Kay Davis and seconded by Heather Lattimer, the motion passed by the following vote:

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3.4 Approve Notification of Potential Departure from HTH to Desert Mountain SELPA

3.4.1 Discussion:
Staff members recommend the Board approve notification by High Tech High to the Desert Mountain Special Education Local Plan Area that our LEA will explore other SELPA service providers.

3.4.2 Motion:
There being no further discussion, upon motion duly made by Kay Davis and seconded by Heather Lattimer, the motion passed by the following vote:

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3.5 Approve Termination of Services for Mental Health Services through DMCC

3.5.1 Discussion:
Staff members recommend the Board approve termination of provider services for mental health services through Desert Mountain Children’s Center (DMCC).

3.5.2 Motion:
There being no further discussion, upon motion duly made by Kay Davis and seconded by Heather Lattimer, the motion passed by the following vote:
3.6 Approve Wellness Policy
3.6.1 Discussion:
Staff recommends approval of the amended High Tech High Wellness Policy which has been revised to comply with updated federal and state requirements.

3.6.2 Motion:
There being no further discussion, upon motion duly made by Kay Davis and seconded by Albert Lin, the motion passed by the following vote:

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3.7 Ratify Changes to the Administrative and Operational Support Positions - Non-certificated - Compensation Framework
3.7.1 Discussion:
Staff members recommend the Board ratify the changes listed below to the Administrative and Operational Support Positions – Non-certificated – Compensation Framework with an effective date of January 1, 2020.

3.7.2 Motion:
There being no further discussion, upon motion duly made by Kay Davis and seconded by Heather Lattimer, the motion passed by the following vote:

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3.8 Approve Changes to the Executive Officer Compensation Framework
3.8.1 Discussion:
Staff members recommend the Board ratify the changes listed below to the Executive Officer Compensation Framework with an effective date of January 1, 2020.

3.8.2 Motion:
There being no further discussion, upon motion duly made by Kay Davis and seconded by Heather Lattimer, the motion passed by the following vote:

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3.9 Approve Agreement between High Tech High and HTH Graduate School of Education – Teacher on Special Assignment

3.9.1 Discussion:
Staff members recommend that the Board approve the Placement Agreement ("Agreement") between the University of California, San Diego ("UCSD") and High Tech High ("HTH") for the period beginning February 1, 2020, and ending November 6, 2024.

3.9.2 Motion:
There being no further discussion, upon motion duly made by Heather Lattimer and seconded by Kay Davis, the motion passed by the following vote:

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3.10 Approve Job Description for the Chief Executive Officer position

3.10.1 Discussion:
Staff members recommend the Board approve the job description for the Chief Executive Officer position.

3.10.2 Motion:
There being no further discussion, upon motion duly made by Kay Davis and seconded by Albert Lin, the motion passed by the following vote:

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4.0 INFORMATION ITEMS

4.1 Chief Executive Officer Report
Larry Rosenstock reported that High Tech High intends to initiate a notice of intent to operate and submission of countywide charter petition to the San Diego County Board of Education.

4.2 Chief Learning Officer Report
Janie Griswold's report included comments regarding the following:
- Director Professional Development
- Project-based Learning and early literacy
- Credentialing Program
- Intern Induction
- Admissions for new applicants will close February 7. Lottery will be run late February and acceptance letters will be mailed early March. A more detailed report will be presented at the March 31, 2020 board meeting.

4.3 Chief Financial Officer Report
Amanda Wyatt's report included the following:
- Presentation of financials statements as of December 31, 2019
4.4 Statement of Economic Interest Form 700 FY2019: Conflict of Interest
   • Due by April 1, 2020 and can be filed electronically using the following link:
     https://www.southtechHosting.com/SanDiegoCounty/eDisclosure
   • Contact Cindy Kim for help with your log-in and password.

4.5 Next Board Meeting Dates:
   • Friday, March 13, 10:00 a.m. - Noon
   • Friday, May 8, 10:00 a.m. - Noon
   • Friday, June 19 10:00 a.m. - Noon (Annual Meeting)

OPEN SESSION WAS SUSPENDED AT 10:40 A.M.

5.0 CLOSED SESSION CONVENED AT 10:41 A.M. AND ADJOURNED AND 11:25 A.M.

OPEN SESSION RE-CONVENED AT 11:26 A.M.
There was no action taken during closed session.

6.0 ADJOURNMENT
There being no further business to be brought before the Board, it was the consensus of the Board to adjourn the meeting at 11:28 a.m.

Respectfully submitted by: [Signature]
Kay Davis, Secretary
High Tech High Board