



**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
HIGH TECH HIGH**

DATE: March 9, 2020

TIME: 10:30 a.m.-Noon

PLACE: High Tech High, 2861 Womble Road, HTH Conference Room

Trustees present: Gary Jacobs, Chairman; Kay Davis, Secretary; Albert Lin

Trustees absent: Heather Lattimer; Hector Perez

Staff present: Larry Rosenstock, Chief Executive Officer; Janie Griswold, Chief Learning Officer; Amanda Wyatt, Chief Financial Officer; Patrick Frost, General Counsel; Cindy Kim, Executive Assistant

Others present: Sarah Kennedy, HTH International English Language Learner Coordinator

CALL TO ORDER at 10:38 a.m. by Gary Jacobs, Chairman. A quorum was present.

0.0 COMMENTS FROM THE PUBLIC

- 0.1 There were no comments made by the public at this time.
- 0.2 There were no comments made by the Board at this time.

1.0 PUBLIC HEARING ITEMS

There were no public hearing items at this time.

2.0 CONSENT ITEMS

2.1 Approve Board Meeting Minutes for January 31, 2020

2.1.1 Discussion:

Staff provided the Board an opportunity to review and comment on the **January 31, 2020 Regular Meeting Minutes**. There were no additions or corrections.

2.1.2 Motion:

There being no further discussion, upon motion duly made by Kay Davis and seconded by Albert Lin, the motion was approved by the following vote:

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Kay Davis, Secretary	X			

Heather Lattimer, Trustee				X
Albert Lin	X			
Héctor M. Pérez, Trustee				X

3.0 ACTION ITEMS

3.1 Approve the Fiscal Year 2019-2020 Charter School Second Interim Financial Reports

3.1.1 Discussion:

Staff recommend the approval of the Fiscal Year 2019-2020 Charter School Second Interim Financial Reports for the High Tech High Schools to the Authorizers, **San Diego Unified School District** and **State Board of Education**. The last Board action in relation to the Second Interim Financial Reports to the Authorizers occurred on March 15, 2019. The Board approved the Second Interim Reports. In accordance with California Education Code Section 47604, the charter school Board is required to approve the Second Interim report reflecting the budgetary status as of January 31, on or before March 15.

3.1.2 Motion:

There being no further discussion, upon motion duly made by Kay Davis and seconded by Albert Lin, the motion was approved by the following vote:

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Kay Davis, Secretary	X			
Heather Lattimer, Trustee				X
Albert Lin	X			
Héctor M. Pérez, Trustee				X

3.2 Approve Resolution Appointing Patrick Frost as General Counsel

3.2.1 Discussion:

Staff members recommend that the Board approve and appoint Patrick Frost as General Counsel for High Tech High.

3.2.2 Motion:

There being no further discussion, upon motion duly made by Kay Davis and seconded by Albert Lin, the motion was approved by the following vote:

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Kay Davis, Secretary	X			
Heather Lattimer, Trustee				X
Albert Lin	X			
Héctor M. Pérez, Trustee				X

3.3 Approve for publishing to the public the School Accountability Report Card (SARC) report FY2018-2019

3.3.1 Discussion:

Staff recommend the approval to publish the public the School Accountability Report Card (SARC) report FY2018-2019. The SARC reports were last approved at a Board meeting on March 8, 2018.

3.3.2 Motion:

There being no further discussion, upon motion duly made by Kay Davis and seconded by

Albert Lin, the motion was approved by the following vote:

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Kay Davis, Secretary	X			
Heather Lattimer, Trustee				X
Albert Lin	X			
Héctor M. Pérez, Trustee				X

3.4 Approve Formation of an English Language Advisory Committee (ELAC)/District English Language Advisory Committee (DELAC)

3.4.1 Discussion:

Staff recommend the approval of the High Tech High English Learner Advisory Committee (ELAC) and District English Learner Advisory Committee (DELAC) Policy. The Board has not taken previous action on formation of HTH ELAC/DELAC or the HTH ELAC/DELAC Policy.

HTH is establishing an ELAC for each village and a DELAC for all HTH schools combined. The purpose of these groups is to educate and inform parents of Emergent Bilingual (EB) students about supports and services in place at school sites and for the parents to advise school staff on the development of a site plan for Emergent Bilingual students and provide input on the development of the school's Local Control Accountability Plan.

3.4.2 Motion:

There being no further discussion, upon motion duly made by Kay Davis and seconded by Albert Lin, the motion was approved by the following vote:

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Kay Davis, Secretary	X			
Heather Lattimer, Trustee				X
Albert Lin	X			
Héctor M. Pérez, Trustee				X

3.5 Approve Changes to the Administrative and Operational Support Positions - Non-certificated - Compensation Framework

3.5.1 Discussion:

Staff members recommend the Board ratify the changes listed below to the Administrative and Operational Support Positions – Non-certificated – Compensation Framework with an effective date of January 1, 2020 for the “Director of Facilities” position – Framework A – Step 58 – Non-certificated.

3.5.2 Motion:

There being no further discussion, upon motion duly made by Kay Davis and seconded by Albert Lin, the motion was approved by the following vote:

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Kay Davis, Secretary	X			
Heather Lattimer, Trustee				X
Albert Lin	X			
Héctor M. Pérez, Trustee				X

4.0 INFORMATION ITEMS

4.1 Chief Executive Officer Report

There was no report given at this time.

4.2 Chief Learning Officer Report

Janie Griswold's report included comments regarding the following:

- Admissions-Report will be shared at the May 8, 2020 board meeting
- ELAC Update-Meetings have been scheduled for February 20, and March 5, 2020. Teacher support is needed at all school sites.
- Professional Learning Updates-The next Innovation and Equity All Staff meeting is scheduled for March 6, 2020. Dates for the new school year will be scheduled in August, September and March FY2020-2021.

4.3 Chief Financial Officer Report

- Financial Statements as of January 31, 2020 were presented to the Board

4.4 Statement of Economic Interest Form 700 FY2019: Conflict of Interest

- Due by April 1, 2020 and can be filed electronically using the following link:
<https://www.southtechosting.com/SanDiegoCounty/eDisclosure>
- Contact Cindy Kim for help with your log-in and password.

4.5 Next Board Meeting Dates:

- Friday, May 8, 10:00 a.m. - Noon
- Friday, June 19 10:00 a.m. - Noon (Annual Meeting)

5.0 CLOSED SESSION ITEMS:

There were no closed session items to be discussed.

6.0 ADJOURNMENT

There being no further business to be brought before the Board, it was the consensus of the Board to adjourn the meeting at 12:30 p.m.

Respectfully submitted by: _____

DocuSigned by:

Kay Davis

Kay Davis, Secretary
High Tech High Board