



**BOARD OF TRUSTEES  
SPECIAL MEETING MINUTES  
HIGH TECH HIGH**

DATE: September 17, 2020

TIME: 5:00 p.m.

PLACE: ZOOM Platform <https://us02web.zoom.us/j/87178658648>

Trustees present: Gary Jacobs, Chairman of the Board; Kay Davis, Secretary of the Board; Heather Lattimer, Trustee; Héctor Peréz

Trustees absent: Albert Lin, Trustee

Staff present: Dr. Rasheed Meadows, CEO; Joanna Clark, COO; Janie Griswold, CLO; Roberta Malgarejo, Interim CFO; Tremier Johnson, Director of Human Resources; Cindy Kim, Executive Assistant

Others present: Kathy Figueroa, Translator; Rodolfo Valentan, Translator; High Tech High staff and members of HTH community

**CALL TO ORDER at 5:07 p.m. by Gary Jacobs, Chairman. A roll call of trustees confirmed a quorum was present.**

**1.0 CONSENT ITEMS**

- 1.1 Approve Amended Meeting Minutes for August 20, 2020
- 1.2 Approve Sep 10, 2020 Regular Board Meeting Minutes

**1.1.1-1.2.1 Discussion:**

Staff provided the Board an opportunity to review and discuss items 1.1-1.2. Item 1.1, August 20, 2020 Board Meeting minutes incorrectly listed staff names present. Staff advised the Board to amend the August 20, 2020 meeting minutes to correctly state those members of the staff present. There was no further discussion.

**1.2.2 – 1.2.2 Motion:**

A motion was made by Héctor Peréz and seconded by Kay Davis. The motion was approved by the following vote:

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Kay Davis, Secretary	X			
Heather Lattimer, Trustee	X			
Albert Lin, Trustee				X
Héctor M. Peréz, Trustee	X			

## 2.0 INFORMATION ITEMS

### 2.1 Chief Executive Officer Report

#### 2.1 Discussion:

Dr. Meadows' comments included the following:

- New employment positions have been posted.
- Community Focus Groups are being scheduled. These focus groups will include students, parents and staff at each of the campus.
- Diverse Equitable & Inclusive (DEI) and Anti-Racism work continues. HTH will partner with Promise54.

### 2.2 Chief Operations Officer Report

#### 2.2 Discussion:

Joanna Clark's comments included the following:

- Distance Learning will continue for the first quarter
- Discussions with the local medical community will be held to discuss the status of COVID in San Diego

### 2.3 Chief Learning Officer Report

No report was given at this time.

### 2.4 Financial Report: Interim CFO

No report was given at this time.

## 3.0 PUBLIC HEARING ITEMS

None

## 4.0 COMMENTS FROM THE PUBLIC

4.1 There were no comments made by the public at this time.

4.2 There were no announcements made by the board at this time.

## 5.0 ACTION ITEMS

### 5.1 2nd Reading: Approval of the Learning Continuity and Attendance Plan

#### 5.1.1 Discussion:

Staff recommend the Approval of Learning Continuity and Attendance Plans (LCPs) for HTH SBC, HTe, HTeX, HTM, HTMMA, HTH, HTHI, and HTHMA. The Board was provided an opportunity to review the plan.

#### 5.1.2 Motion:

There being no further discussion, upon motion duly made by Kay Davis and seconded by Heather Lattimer, the motion was approved by the following vote:

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Kay Davis, Secretary	X			
Heather Lattimer, Trustee	X			
Albert Lin, Trustee				X
Héctor M. Pérez, Trustee	X			

**5.2 Approve and Ratify Submission of Unaudited Actuals FY 2019-20**

**5.2.1 Discussion:**

Staff members recommend the approval and ratifications of the Unaudited Actuals FY2019-2020 as submitted for the following SBC Benefit Charter Schools:

- High Tech Elementary Chula Vista; High Tech Middle Chula Vista; High Tech High Chula Vista; High Tech Elementary North County; High Tech Middle North County; High Tech High North County; High Tech High Mesa

And, for the following San Diego Unified School District Schools:

- High Tech High; High Tech High International; High Tech High Media Arts; High Tech Middle; High Tech Middle Media Arts; High Tech Elementary; High Tech Elementary Explorer

**5.2.2 Motion:**

There being no further discussion, upon motion duly made by Héctor M. Pérez and seconded by Kay Davis, the motion was approved by the following vote:

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Kay Davis, Secretary	X			
Heather Lattimer, Trustee	X			
Albert Lin, Trustee				X
Héctor M. Pérez, Trustee	X			

**6.0 OLD BUSINESS-NONE**

**7.0 NEW BUSINESS-NONE**

**8.0 CLOSED SESSION ITEMS:**

There were no closed session items at this time.

**8.0 ADJOURNMENT**

There being no further business to be brought before the board, the meeting was adjourned at 5:39 p.m.

Respectfully submitted by: \_\_\_\_\_



Kay Davis, Secretary High Tech High Board