



**HIGH TECH HIGH
BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
HIGH TECH HIGH**

DATE: November 12, 2020

TIME: 5:00 p.m. - 6:30 p.m.

PLACE: ZOOM Platform <https://hightechhigh-org.zoom.us/j/86790281974>

Trustees present: Gary Jacobs, Chairman of the Board; Kay Davis, Secretary; Heather Lattimer, Trustee (5:07); Albert Lin, Trustee; Hector Perez, Trustee

Staff present: Dr. Rasheed Meadows, CEO; Joanna Clark, COO; Janie Griswold, CLO; Roberta Malgarejo, Interim CFO; Patrick Frost, General Counsel; Tremier Johnson, Director of Human Resources; Amy Briggs, Director of Special Education; Cindy Kim, Executive Assistant

Others present: Misha Vera, Translator; Rodolfo Valentan, Translator; High Tech High staff and members of HTH community

CALL TO ORDER at 5:05 p.m. by Gary Jacobs, Chairman of the Board. A roll call of trustees confirmed a quorum was present.

1.0 CONSENT ITEMS

1.1 Approve Minutes from October 15, 2020

1.1.1 Discussion:

Staff provided the Board an opportunity to review and discuss the October 15, 2020 minutes. There were no corrections and no further discussion

1.1.2 Motion:

A motion was made by Kay Davis and seconded by Héctor Pérez. The motion was approved by the following vote:

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Kay Davis, Secretary	X			
Heather Lattimer, Trustee				X
Albert Lin, Trustee	X			
Héctor M. Pérez, Trustee	X			

2.0 INFORMATION ITEMS

2.1 Chief Executive Officer Report

- Dr. Meadows expressed his appreciation for the valued contributions made by HTH educators, all team members and our HTH students and families.

2.2 Chief Operations Officer Report

- Joanna Clark, COO report included updates on the re-open plan.
- Tremier Johnson, Director of Human Resources, reported on the regulations for the supplemental sick pay policy

2.3 Chief Learning Officer Report

- Janie Griswold emphasized a deliberate and measured approach to Phase II and Phase III reopening plans. While San Diego County is currently considered to be in the purple tier, moving forward to reopen in Phase IV cannot happen.

2.4 Financial Report: Interim CFO

- Roberta Margarejo, Interim CFO, reported HTH received a 4.7 million dollar grant from the Coronavirus Aid, Relief and Economic Security (CARES) Act to assist K-12 schools with the coronavirus (COVID-19) national pandemic.

3.0 PUBLIC HEARING ITEMS

None

4.0 COMMENTS FROM THE PUBLIC

4.1 Members of the public were provided time to address the board.

4.2 There were no announcements made by the board at this time.

5.0 ACTION ITEMS

5.1 Approval of Reopening Plan: Phase II and Phase III

5.1.1 Discussion:

Staff members recommend Board approval of the reopen of our schools in phases for small group and later hybrid in person learning. Adjustments in timing to reopen will be made to comply with the county regulations due to widespread of the virus.

5.1.2 Motion:

There being no further discussion, a motion was made by Albert Lin and seconded by Kay Davis. A roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Kay Davis, Secretary	X			
Heather Lattimer, Trustee	X			
Albert Lin, Trustee, Trustee	X			
Héctor M. Pérez, Trustee	X			

6.0 OLD BUSINESS

None

7.0 NEW BUSINESS

None

8.0 CLOSED SESSION ITEMS

None

9.0 ADJOURNMENT

There being no further business to be brought before the board, the meeting was adjourned at 6:55 p.m.

NEXT Regular Meeting: Thursday, December 17, 2020

Respectfully submitted by: Kay Davis
Kay Davis, Secretary High Tech High Board