



KEEP THIS PAGE FOR YOUR RECORDS



K8 Program Director Alex Espiritu	Program Coordinator Lauren Dodds
HUB Contact # 619.991.0573	HUB Contact: 619. 948.7579

HOURS OF OPERATION

7:00AM – 6:00pm

AM Program

- See attached Before and Aftercare Program Enrollment Packet for fee structure
- Open to all students
- Enrollment form required for participation in the morning program
- K-5th takes place in the HTeCV Clubhouse
- 6th – 8th grade takes place in the HTMCV Main Commons
- Students can be dropped off at the Main Entrance and **MUST** be signed into the AM Program
- AM Program consists of enrichment activities, general supervision and academic support
- All Kinder students will be walked to their classrooms when school starts
- All 1st – 5th graders are released to their lineup spots on the playground when school starts
- All Middle School Students are dismissed to their classrooms when school starts

PM Program

- See attached Before and Aftercare Program Enrollment Packet for fee structure
- K-5th takes place in classrooms and the playground
- Middle School takes place in the Main Commons, sports areas, and lunch tables
- At dismissal, each grade level will be greeted by HUB staff and provided scheduled activities ranging from academics, enrichment, specialty clubs and athletics
- **Students must sign themselves in everyday to participate in HUB**
- **Students may not leave campus unless an authorized pickup is present**

ENROLLING FOR HUB

Step 1: *Complete the 2019-2020 Enrollment Form*

- Forms can be scanned via email or dropped off at the HUB, HTeCV, or HTMCV Front Desk

Step 2: *Turn in payment by the 1st of each month*

- Checks, Cash, or Money Order can be dropped off at HUB, HTeCV, or HTMCV Front Desk
- Checks can be made out to "HTeCV" or "HTMCV"
- Automatic Payments are available (See **ACH** information in the enrollment packet for 10% savings)
 - **Your 1st payment must be cash, check, or money order. Your 2nd payment will be automatically deducted from your account**

Step 3: *Start HUB*

- As soon as you turn in your paperwork and complete payment, your student can join HUB
- HTeCV students will be greeted by HUB staff each day at the start of PM program
- HTMCV students will need to meet in the Main Commons for the PM Program

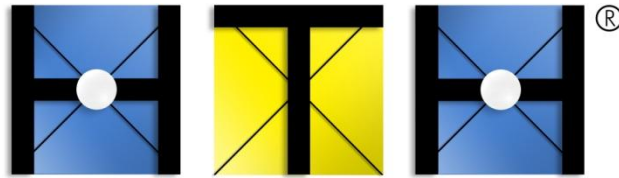
COST

See the HUB enrollment packet for fee information

- Reduced rates are available for families who qualify for the free or reduced lunch program
- To receive a price reduction for HUB, a copy of your free or reduced lunch letter must be turned in

PICKING UP YOUR STUDENT

- When picking up your student, please enter our main hallway where you will find our front desk
- Students must be **SIGNED OUT** by a parent/ guardian each day
- Bring a photo ID to the HUB front desk and we can check your student out



HIGH TECH HIGH

Before and Aftercare Programs

2019-2020 Enrollment Information

Dear Parents,

Beginning August 1, 2018 all High Tech High schools will use a single fee structure for before and aftercare services. In order to provide a safe and engaging childcare program for our students, fees paid by parents must cover a substantial portion of our program costs.

We must also have reasonable estimates of the number of children who will participate so that we may be able to plan ahead for our staffing needs.

1. Payment Methods

○ Annual Plan

Families electing this option for the 2019-20 school year will be asked to make a monthly payment beginning September 1 that allows their children to participate every day that our schools are in session. The program is based on 175 academic days and admission to the program will be prorated monthly upon entrance.

● Daily Rate

While our program is designed to serve families who need on-going childcare provided by the school, we understand that emergency situations do arise where you may be unable to pick your child up within **45 minutes of dismissal**. Should your child require supervision until a later time, a daily child care fee will be assessed and payment is due at the time that you pick up your child. There will be an allowance of two days per month.

2. Fee Information

About Our Fees

Our fee schedule is shown on the following page. Significant discounts are provided for families with more than one student participating and for those children who are certified eligible for Free or Reduced Price Lunch.

2018-19 Before and Aftercare Monthly Program Fees

High Tech High Affiliated Schools

Before Care Monthly Rates

All School Days

Number of Children Participating	Standard Rate	*Eligible for Reduced Lunch Rate	*Eligible for Free Lunch Rate
1	\$20	\$15	\$5
2	\$25	\$20	\$10
3+	\$30	\$25	\$15

After Care Monthly Rates

All School Days

Number of Children Participating	Standard Rate	*Eligible for Reduced Lunch Rate	*Eligible for Free Lunch Rate
1	\$200	\$100	\$35
2	\$360	\$155	\$45
3+	\$490	\$195	\$50

Elementary School Early Dismissal Days ONLY

Number of Children Participating	Standard Rate	*Eligible for Reduced Lunch Rate	*Eligible for Free Lunch Rate
1	\$105	\$55	\$30
2	\$165	\$80	\$33
3+	\$215	\$100	\$34

Middle School Early Dismissal Days ONLY

Number of Children Participating	Standard Rate	*Eligible for Reduced Lunch Rate	*Eligible for Free Lunch Rate
1	\$55	\$30	\$15
2	\$90	\$50	\$18
3+	\$115	\$65	\$20

*Subject to annual qualification

Single Day Use - \$20 per day (Up to 2 Single Day Use per month for **HTMCV** and 3 per month for **HTeV**)

Program Late Fees

Any family who picks up their child after closing (**6:00 PM**) is subject to a late fee. Late fees are **\$1.00 per minute per child** after closing.

When Are Fees Due?

Fees for annual plans are paid on a monthly basis. Due dates for annual plan payments appear below:

<u>Services for the month of:</u>	<u>Payment is Due by:</u>
August & September (treated as one month)	September 1
October	October 1
November	November 1
December	December 1
January	January 1
February	February 1
March	March 1
April	April 1
May	May 1
June	June 1

At this time there is no form of public support available to fund these services. High Tech High will continue to apply for funding to offset program costs and if we do receive a grant to partially or fully offset these costs, the fees will be adjusted accordingly. Thank you for supporting our program and understanding the importance of continuing these services.

Convenient Payment Plan

For your convenience, High Tech High offers various payment methods as noted below:

- Credit Card
- Cash
- Check
- Square Auto Pay
(10% fee discount for accounts setup with Square Auto Pay)

Need Assistance?

If you have any questions concerning the High Tech High Before and Aftercare Programs, please contact:

HTeCV/ HTMCV Program Director: Alex Espiritu

Telephone: (619) 991-0573

HTMCV Program Coordinator: Lauren Dodds

Telephone: (619) 948-7579

TO ENROLL IN THE ANNUAL PLAN, PLEASE COMPLETE THE ATTACHED FORMS AND RETURN THEM TO THE SCHOOL ALONG WITH THE PAYMENT FOR THE FIRST MONTH. IF YOU ARE SIGNING UP FOR AUTOMATIC PAYMENTS FROM YOUR BANK ACCOUNT, THOSE PAYMENTS WILL BEGIN SEPTEMBER 1ST.



2019-2020 HIGH TECH HIGH BEFORE AND AFTERCARE APPLICATION

Section 1: Student Information

Please print and complete this section about your child

Enrolling Student's Legal Full Name (First and Last Name): _____

Grade Level: _____

Section 2: Siblings

When enrolling more than one child into the Before and Aftercare Programs, please provide the names of brothers or sisters who will also be participating in this section.

1. Sibling Legal Full Name (First and Last Name): _____

Grade Level: _____

2. Sibling Legal Full Name (First and Last Name): _____

Grade Level: _____

3. Sibling Legal Full Name (First and Last Name): _____

Grade Level: _____

Section 3: Parent/Guardian Contact Information

Parent Name: _____

Mailing Address: _____

Cell Phone #: (_____) _____ Work Phone #: (_____) _____

Contact Email (Please Print Clearly): _____

Parent Name: _____

Mailing Address: _____

Cell Phone #: (_____) _____ Work Phone #: (_____) _____

Contact Email (Please Print Clearly): _____

Emergency Contact if we cannot reach you:

Name: _____ Relationship to Child: _____

Emergency Contact Phone: _____

Section 4: Authorization for Medical Treatment

Consent to Treatment of a Minor:

I authorize the Aftercare School Program staff at High Tech Elementary Chula Vista to consent, in my absence, to medical treatment, and/or hospital care to be rendered to my child under the supervision and upon the advice of a physician licensed under the Medical Practice Act. This authorization is effective from August 1, 2019 to July 31, 2020. I understand that the staff of the school may, in the event of a minor injury, take care of routine first aid needs, and in the event outside medical treatment is required, the staff will obtain the appropriate care for my child and I will be notified. I understand the primary financial responsibility for such care belongs to me as a parent. (Please Check One)

_____ **Yes**, I give the Aftercare School Program authorization to transport my child in the case of an emergency

_____ **No**, I do not give the Aftercare School Program authorization to transport my child in the case of an emergency

Section 5: Sign In/Out Procedures:

• Please pick up your child no later than **6:00 p.m.** and sign him/her out. This is extremely important in order for us to ensure the safety of all students.

Section 6: Program Selection and Fees:

Please enroll my child(ren) in:

- All Days Before Care
- All Days Aftercare
- Elementary Early Dismissal Days Only
- Middle Early Dismissal Days Only

Number of Children enrolling:

- 1 Child
- 2 Children
- 3+ Children

Monthly Aftercare Fee Rate Your Family Qualifies for:

- Free Lunch Rate
- Reduced Lunch Rate
- Standard Lunch Rate
- HTH Employee Rate

*Please attach copy of your FRL status confirmation to this enrollment packet to verify qualifying fee rate.

BEFORE CARE - SERVICE ON ALL SCHOOL DAYS – INCLUDES ALL SCHOOL DAYS STARTING AT 7:00AM

PLEASE CIRCLE THE CORRECT TOTAL MONTHLY FEE FOR YOUR FAMILY ON THE CHART BELOW

Number of Children Participating	Standard Rate	Eligible for Reduced Lunch Rate	Eligible for Free Lunch Rate
1	\$20.00	\$15.00	\$5.00
2	\$25.00	\$20.00	\$10.00
3+	\$30.00	\$25.00	\$15.00

AFTER CARE - SERVICE ON ALL SCHOOL DAYS – INCLUDES ALL SCHOOL DAYS FROM DISMISSAL TO 6:00 PM

PLEASE CIRCLE THE CORRECT TOTAL MONTHLY FEE FOR YOUR FAMILY ON THE CHART BELOW

Number of Children Participating	Standard Rate	Eligible for Reduced Lunch Rate	Eligible for Free Lunch Rate
1	\$200.00	\$100.00	\$35.00
2	\$360.00	\$155.00	\$45.00
3+	\$490.00	\$195.00	\$50.00

ELEMENTARY SCHOOL AFTER CARE - SERVICE ON EARLY DISMISSAL DAYS ONLY TO 6:00 PM

PLEASE CIRCLE THE CORRECT TOTAL MONTHLY FEE FOR YOUR FAMILY ON THE CHART BELOW

Number of Children Participating	Standard Rate	Eligible for Reduced Lunch Rate	Eligible for Free Lunch Rate
1	\$105.00	\$55.00	\$30.00
2	\$165.00	\$80.00	\$33.00
3+	\$215.00	\$100.00	\$34.00

MIDDLE SCHOOL AFTER CARE - SERVICE ON EARLY DISMISSAL DAYS ONLY TO 6:00 PM

PLEASE CIRCLE THE CORRECT TOTAL MONTHLY FEE FOR YOUR FAMILY ON THE CHART BELOW

Number of Children Participating	Standard Rate	Eligible for Reduced Lunch Rate	Eligible for Free Lunch Rate
1	\$55.00	\$30.00	\$15.00
2	\$90.00	\$50.00	\$18.00
3+	\$115.00	\$65.00	\$20.00

Authorized Pick Up List for HUB After School Program

Child's Name: _____

Grade Level: _____

Sibling Name: _____

Grade Level: _____

Sibling Name: _____

Grade Level: _____

Sibling Name: _____

Grade Level: _____

Please list up to 10 other people that are authorized to pick up your student. To add or change names on the pickup list, please notify the HUB Front Desk.

Please add any of the following people who are authorized to pick up your child (ren):

- Parent/ Guardian Names (including yours)
- Older siblings from High Tech High Chula Vista or High Tech High Middle School
- Carpools
- Other relatives
- Family friends

Name	Relation to Student	Contact Number
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		