

### Vision Statement

**Who are we as a school?**

First and foremost, we are a community that places kids at the center of our work. We strive to disrupt educational inequities through supporting students' physical, social-emotional, and intellectual well-being. We are a place where students feel belonging, love, and safety.

**What are our hopes for students during Phase 4?**

We hope to continue to build connections and give students a place to learn, question, and grow. As we move back into in-person learning, we want to give students an opportunity to reconnect, do projects, create, and continue to engage in meaningful work while maintaining high standards for student safety. We also want to maintain a rigorous distance only learning program where students remain connected to their teachers for those students who select this option.

**What do we want our learning approach to say about us?**

Our learning approach will reflect our values – community, authentic work, equity, and collaboration. Through their school experiences, students and families should know that, even though we are not always in the same building:

- You are seen and known
- You are an important part of this community
- Learning can and will continue
- Your physical and social-emotional wellbeing is of the utmost importance
- We will design meaningful learning opportunities for students that can be implemented despite distance

### Timeline

**Feb 25th**

- Staff huddle: [Phase 4 Presentation](#)
- [Family Reopening Survey](#) (results shared internally only)

**March 1st**

- [FAQ from staff](#)
- Share DRAFT plan with staff & start grade level brainstorming (\*see [Reopening Slide Deck](#))

#### **March 4th**

- Present Villagewide reopening plans to parents in Coffee with NoCo Directors
  - [Slide presentation](#)

#### **March 5th**

- Staff Day: finalize grade level plans & schedules

#### **March 8th**

- Draft Plan to Dr. Meadows

#### **April 7th:**

- Virtual information session for parents

#### **April 5th - April 9th:**

- All staff on campus for planning & staff meetings
- Monday schedule including team meeting, advisory and checkouts daily

#### **April 13th - April 16th:**

- Students return in 2 day hybrid model

### **Communication with Families**

- Feb 28th [Family Letter](#)
- Feb 28th [Family Survey](#)
- March 4th Coffee with Directors
  - [Slide Deck](#)
  - Recording
- April 7th, Virtual Info Session

### **Distance Learning**

HTMNC aims to maintain a rigorous distance learning program where students continue to stay connected with their teachers and peers.

Families who opt in to the 100% distance learning model will be taught by classroom teachers virtually during (at minimum) 1st and 2nd period each day. Students will additionally have art and office hours with teachers and ASYNC assignments/lessons in the afternoons when students are on campus.

Families who select to remain in distance learning will commit to finishing the school year in this model.

## Hybrid In-Person Learning

Families who opt in to a hybrid in-person learning experience at HTMNC will have an opportunity to come to school 2x per week starting in April. They will join the students who opted in to distance learning 3x per week.

**2x Full Days Model**

		Monday	Tuesday	Wednesday	Thursday	Friday
9:00 - 2:30 (TBD)	In-Person	Cohort A and B Distance Learning	Cohort A	Cohort B	Cohort A	Cohort B
	Distance Learning		Cohort B	Cohort A	Cohort B	Cohort A

	Tuesday	Wednesday	Thursday	Friday
9-9:30 All students In-person and on Zoom	<b>Team Meeting</b>	<b>Advisory</b>	<b>Team Meeting</b>	<b>Team Meeting</b>
<b>Period 1:</b> 9:30 - 10:25	Group A: On Campus Math Group B: At Home Humanities	Group B: On Campus Math Group A: At Home Humanities	Group A: On Campus Math Group B: At Home Humanities	Group B: On Campus Math Group A: At Home Humanities
<b>Break</b> 10:25 - 10:45	Break	Break	Break	Break
<b>Period 2:</b> 10:45 - 11:40	Group A: On Campus Humanities Group B: At Home Math	Group B: On Campus Humanities Group A: At Home Math	Group A: On Campus Humanities Group B: At Home Math	Group B: On Campus Humanities Group A: At Home Math
<b>Period 3:</b> 11:45-12:40	Group A: On Campus Group B: At Home Project Time	Group B: On Campus Group A: At Home Project Time	Group A: On Campus Group B: At Home Project Time	Group B: On Campus Group A: At Home Project Time
<b>12:45 - 1:15:</b> Lunch Break				
<b>1:20-1:40</b>	KBAR	KBAR	KBAR	KBAR
<b>1:40-2:30</b>	Group A: On Campus Group B: At home Asynchronous work	Group B: On Campus Group A: At home Asynchronous work	Group A: On Campus Group B: At home Asynchronous work	Group B: On Campus Group A: At home Asynchronous work

## Grade Level Schedules

Each grade level will have a different class schedule (same times, but different arrangement of classes) based on student need and teacher scheduling.

### 6th Grade Schedule:

	Tuesday	Wednesday	Thursday	Friday
9:00-9:30	Team Meeting	Advisory	Team Meeting	Team Meeting
Period 1 9:30-10:25	A: Math @ School	B: Math @ School	A: Humanities @ School	B: Humanities @ School
	B: Humanities on Zoom	A: Humanities Zoom	B: Math Zoom	A: Math Zoom
Break 10:25-10:45				
Period 2 10:45-11:40	A: Science/Engineering @ School	B: Science/Engineering @ School	A: Humanities @ School	B: Humanities @ School
	B: Humanities Zoom	A: Humanities Zoom	B: Science/Engineering Zoom	A: Science/Engineering Zoom
Period 3 11:45-12:40	A: Project @ School	B: Project @ School	A: Project @ School	B: Project @ School
	B: Math/project synchronous Zoom	A: Math/project synchronous Zoom	B: Humanities/project synchronous Zoom	B: Humanities/project synchronous Zoom
Lunch				
KBAR 1:15-1:40				
Period 4 1:45-2:30	A: Arts @ School	B: Arts @ School	A: Arts @ School	B: Arts @ School
	B: Humanities Office Hours	A: Humanities Office Hours	B: Math Office Hours	A: Math Office Hours

# 7th Grade Schedule

\*\*\*This version has Kyle/Mazzetti Zoom Links

	Monday	Tuesday (Group A OC)	Wed. (Group B OC)	Thursday (Group A OC)	Friday (Group B OC)
Period 0	9-9:25 Team Time <a href="#">Zoom Link</a>	9-9:25 Team Time <a href="#">Zoom Link</a>	9-9:25 Team Time <a href="#">Zoom Link</a>	9-9:25 Team Time <a href="#">Zoom Link</a>	9-9:25 Team Time <a href="#">Zoom Link</a>
Period 1	Advisory <a href="#">Find Your Link</a>	9:30 - 10:25 Group A Math-OC <a href="#">Zoom Link</a>  Group B + Group C Humanities DL	9:30 - 10:25 Group A + Group C Math-DL <a href="#">Zoom Link</a>  Group B Humanities OC	9:30 - 10:25 Group A Math-OC <a href="#">Zoom Link</a>  Group B + Group C Humanities DL	9:30 - 10:25 Group A + Group C Math-DL <a href="#">Zoom Link</a>  Group B Humanities OC
10:25-10:45 Break					
Period 2	Self-Directed (Asynchronous)	10:45 - 11:40 Group A Health and Movement-OC  Group B + Group C Arts Class DL <a href="#">Zoom Link</a> <i>Having trouble? Try <a href="#">this link</a></i>	10:45 - 11:40 Group A Arts Class DL <a href="#">Zoom Link</a> <i>Having trouble? Try <a href="#">this link</a></i>  Group B Health and Movement OC  Group C Health and Movement DL	10:45 - 11:40 Group A Health and Movement- OC  Group B + Group C Arts Class DL <a href="#">Zoom Link</a> <i>Having trouble? Try <a href="#">this link</a></i>	10:45 - 11:40 Group A Arts Class DL <a href="#">Zoom Link</a> <i>Having trouble? Try <a href="#">this link</a></i>  Group B Project-OC  Group C Health and Movement DL
Period 3		11:45-12:45 Group A Humanities-OC <a href="#">Zoom Link</a>  Group B Math-DL	11:45-12:45 Group A Humanities-DL <a href="#">Zoom Link</a>  Group B Math-OC	11:45-12:45 Group A Humanities-OC <a href="#">Zoom Link</a>  Group B Math-DL	11:45-12:45 Group A Humanities-DL <a href="#">Zoom Link</a>  Group B Math-OC
12:45-1:15 Lunch Break					

KBAR 1:15-1:40	Self-Directed (Asynchronous)	1:20-1:40 KBAR <i>At home = asynch</i>	1:20-1:40 KBAR <i>At home = asynch</i>	1:20-1:40 KBAR <i>At home = asynch</i>	1:20-1:40 KBAR <i>At home = asynch</i>
1:45-2:30		1:45-2:30 Group A Project OC  Group B + Group C Project DL Self-Directed (Asynchronous)	1:45-2:30 Group B Project OC  Group A + Group C Project DL Self-Directed (Asynchronous)	1:45-2:30 Group A Project OC  Group B + Group C Project DL Self-Directed (Asynchronous)	1:45-2:30 Group B Project OC  Group A + Group C Project DL Self-Directed (Asynchronous)

## 8th Grade Schedule:

	Tuesday	Wednesday	Thursday	Friday
<b>9-9:30</b> <i>All students in-person and on Zoom</i>	<b>Team Meeting</b>	<b>Team Meeting</b>	<b>Team Meeting</b>	<b>Team Meeting</b>
<b>Period 1:</b> <b>9:30 - 10:25</b>	<b>Group A: On Campus</b> Project 1 MUN or Citizen SCIENCE	<b>Group B: On Campus</b> Project 1 MUN or Citizen SCIENCE	<b>Group A: On Campus</b> Project 1 MUN or Citizen SCIENCE	<b>Group B: On Campus</b> Project 1 MUN or Citizen SCIENCE
	<b>Group B: At Home</b> Project MUN or Citizen SCIENCE-With Acker	<b>Group A: At Home</b> Project MUN or Citizen SCIENCE-With Acker	<b>Group B: At Home</b> Project MUN or Citizen SCIENCE-With Acker	<b>Group A: At Home</b> Project MUN or Citizen SCIENCE-With Acker
<b>10:25 - 10:45: Break</b>				
<b>Period 2:</b> <b>10:45 - 11:40</b>	<b>Group A: On Campus</b> Humanities	<b>Group B: On Campus</b> Humanities	<b>Group A: On Campus</b> Humanities	<b>Group B: On Campus</b> Humanities
	<b>Group B: At Home</b> Math	<b>Group A: At Home</b> Math	<b>Group B: At Home</b> Math	<b>Group A: At Home</b> Math
<b>Period 3:</b> <b>11:45-12:45</b>	<b>Group A: On Campus</b> Math	<b>Group B: On Campus</b> Math	<b>Group A: On Campus</b> Math	<b>Group B: On Campus</b> Math
	<b>Group B: At Home</b> Humanities	<b>Group A: At Home</b> Humanities	<b>Group B: At Home</b> Humanities	<b>Group A: At Home</b> Humanities
<b>12:45 - 1:15: Lunch Break</b>				
<b>1:20-1:40</b>	KBAR	KBAR	KBAR	KBAR
<b>Period 4</b> <b>1:45-2:30</b>	<b>Group A: On Campus</b> Health Ed/PE	<b>Group B: On Campus</b> Health Ed/PE	<b>Group A: On Campus</b> Health Ed/PE	<b>Group B: On Campus</b> Health Ed/PE
	<b>Group B: At home</b> Art	<b>Group A: At home</b> Art	<b>Group B: At home</b> Art	<b>Group A: At home</b> Art

## Arrival & Dismissal

Middle school students will start in-person instruction on their scheduled days at 9:00AM. Students may arrive on campus between 8:30 and 9:00 am.

To minimize foot traffic, students will enter the school through different doorways. 6th and 7th grade students will enter through the front door, and 8th grade students will enter through the back door.

Before entering the building, students will participate in a health screening: temperature check, answering [screening questions](#), and using hand sanitizer. To minimize the risk of infection, caregivers are not allowed in the school building.

Students and/or staff who exhibit any symptom (shortness of breath, fever, runny nose,

cough, headache, nausea, fever, or any other symptom listed in the CDC Screening will be asked not to enter our building and to resume distance learning .

If a student is more than 15 minutes late, he or she will go to the front door entrance to be screened by Ms. Pahl.

## Health and Safety

As we reopen, the health and safety of our students, staff, and families is of the utmost importance. Due to new health and safety measures set forth by the County of San Diego and the California Department of Public Health, the 2020-21 school year will look much different than in years previous.

### Screening at school:

- Sick staff and students will be advised to isolate according to CDC guidelines. The individual(s) may return after 10 days from onset of symptoms and with no fever for the last 24 hours, or 3 days after all symptoms are fully resolved with proof of negative COVID test.
- Staff members are required to self-screen and complete a daily temperature check prior to coming to HTMNC.

### Hygiene:

- Handwashing and hand sanitizing for students will be reinforced daily with time allotted to wash hands regularly.
- Hand sanitizer stations will be available throughout the school
- Schools will limit sharing of supplies
- Visual reminders will be provided and posted for staff and students.

### Physical Distancing:













- HTMNC will implement plans to ensure physical distancing, such as reducing the number of students in classrooms.
- Group activities will be limited
- HTMNC will have signage throughout campus to encourage physical distancing and proper sanitation.
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### Face Coverings:

- Face coverings are required for ALL students in order to provide additional protection for students and staff. Students without masks will be provided with a disposable one to wear while at school.
- Students who refuse to wear face coverings and do not have an exemption

will be excluded from on-campus learning. They will be required to participate in virtual learning only.

- Parents are asked to familiarize their children with the use of face coverings, including the importance of being careful not to touch their mask or areas of their face.
- Students will be asked to wear face coverings upon arrival to the school site, throughout the day in their classrooms, as they transition between classes, as they travel around campus, and through dismissal
- Students will be allowed to remove their masks to eat
- All staff will be provided with and required to wear face coverings.

Recommended	Not Recommended
 <p>Medical procedure masks (sometimes referred to as surgical masks or disposable face masks)</p>	 <p>Masks that do not fit properly (large gaps, too loose or too tight)</p>
 <p>Masks that fit properly (snugly around the nose and chin with no large gaps around the sides of the face)</p>	 <p>Masks made from materials that are hard to breathe through (such as plastic or leather)</p>
 <p>Masks made with breathable fabric (such as cotton)</p>	 <p>Masks made from fabric that is loosely woven or knitted, such as fabrics that let light pass through</p>
 <p>Masks made with tightly woven fabric (i.e., fabrics that do not let light pass through when held up to a light source)</p>	 <p>Masks with one layer</p>
 <p>Masks with two or three layers</p>	 <p>Masks with exhalation valves or vents</p>
 <p>Masks with inner filter pockets</p>	 <p>Wearing a scarf/ski mask</p>

HTMNC is committed to providing safety equipment to maintain the cleanliness of our campus, including but not limited to:

- HTH has provided HTMNC with touchless forehead thermometers so staff may screen each student, and themselves, as they enter campus.
- HTH has provided electrostatic sprayers for every campus. The sprayers will enable custodial staff to more efficiently disinfect our campuses. The units spray a fine mist of disinfectant solution that is statically charged and then adheres to the surfaces in the room ensuring coverage. Detailed attention will be given to high-touch areas such as door handles, desktops, sink handles, handrails and restrooms
- Campuses will follow guidelines developed by the CDPH for cleaning, disinfection, and ventilation of school sites as practicable.
- Disinfecting wipes and/or disinfecting sprays will be provided in every

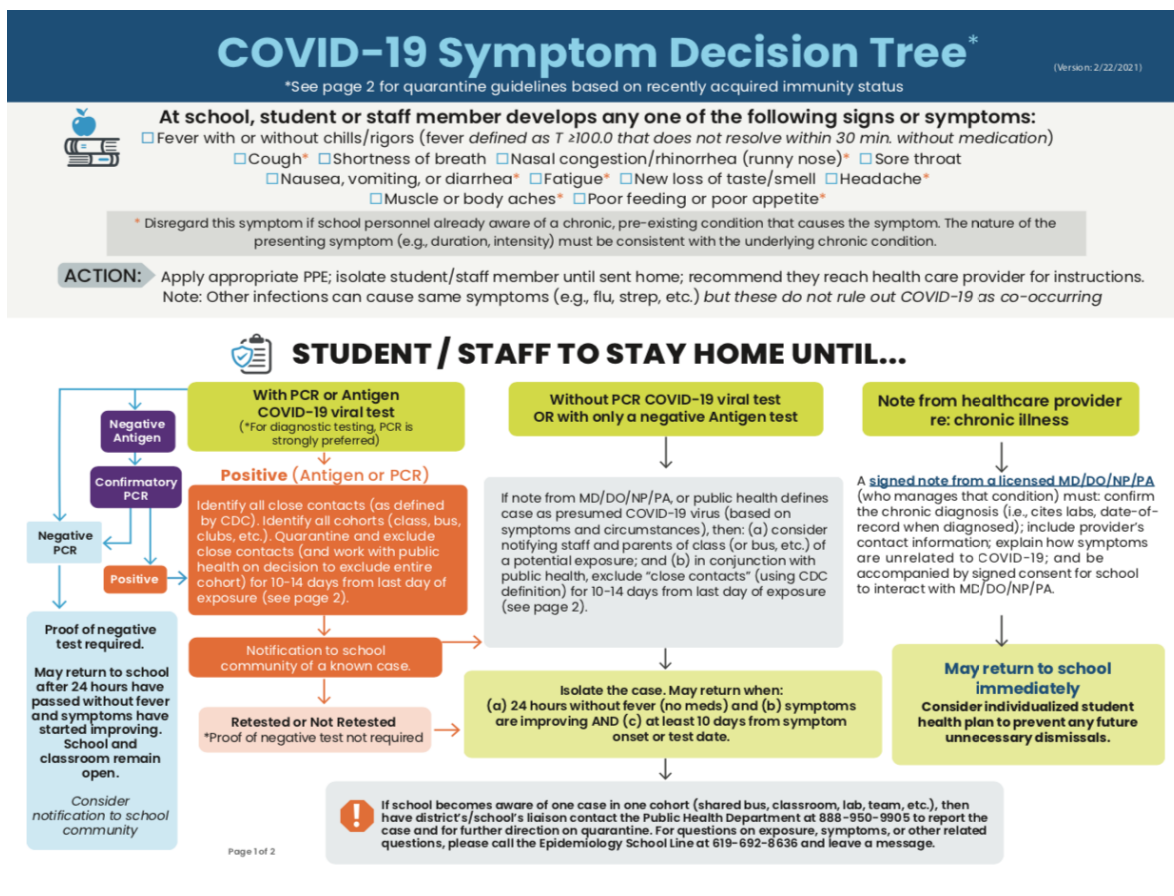


- classroom.
- HVAC systems have been serviced and inspected to ensure proper operation and circulation of outside air.
- HTMNC has upgraded from a 3-ply to MERV 13 filter, exceeding current requirements.

## Contingency Plans & Decision Tree

If a child is showing symptoms at school, they will go to the isolation area (on the bottom floor next to the Dean's office).

For students who do not pass screening to enter the building, parents will be notified and they may wait outside at the tables or in the isolation area.



## Quarantine of Persons Exposed to COVID-19

A "close contact" is a contact with a COVID-19 patient that occurs anywhere between 48 hours before the COVID-19 patient's symptoms began (or, for asymptomatic patients, two days prior to test specimen collection), and until the COVID-19 patient is no longer required to be isolated, and the contact:

- 1 Were within 6-feet of a COVID-19 patient for a cumulative total of 15 minutes or more over a 24-hour period; or
- 2 Had unprotected contact with the body fluids and/or secretions (including, but not limited to, being coughed on or sneezed on, sharing utensils, or drinking out of the same container) of a COVID-19 patient.

All persons without COVID-19 symptoms who have had close contact with a COVID-19 patient must immediately take quarantine themselves in their home or another residence. They may end quarantine and return to school/work after:

- **10 days** (e.g., on the 11th day) after the last contact with a COVID-19 patient **as long** as they can self-monitor for **COVID-19 symptoms** and **consistently use face covering and distance at least 6 feet** from all others through Day 14.
- **14 days** (e.g., on the 15th day) after the date of last exposure if they **cannot** self-monitor for **COVID-19 symptoms** nor consistently use face covering and distance at least 6 feet from all others after a 10-day quarantine or work with severely immunosuppressed persons (e.g., bone marrow or solid organ transplants, chemotherapy).
- Negative COVID-19 test results will not shorten the time for these individuals.
- **If symptoms occur during quarantine**, individuals should immediately self-isolate and contact their healthcare provider or San Diego County Public Health Services and seek testing.

### Quarantine Guidelines Based on Recently Acquired Immunity Status

According to the CDC, quarantine is not required for people who have been in close contact with someone who has COVID-19 under the following scenarios:

- People who have tested positive for COVID-19 within the past three months and recovered and are not now experiencing another onset of any COVID-19 symptom.
- People who have been fully vaccinated (i.e. two weeks past final dose of a COVID-19 vaccine) within the last three months and are not now experiencing an onset of any COVID-19 symptom.

 NOTE: 7-day quarantine rarely applies in the K-12 school setting and only applies to healthcare workers; for further guidance see this [memo](#).



## In Case of Quarantine

If a classroom stable group or school needs to close for quarantine, the students move to online learning with their existing teacher until they can return back to campus. When cleared to return, the students and teacher resume their on campus learning in person.

## Student/Family Protocols & Expectations

- Completed Family Agreement on Powerschool before entering the school building
- No parents or siblings will be allowed in the building
- [Mitigation protocol](#) at school entry
- Everyone wears masks at all times, including outdoors (with the exception of lunch time)
- Everyone must maintain a social distance of 6 ft at all times
- Everyone should wash their hands or use hand sanitizer upon entry and exit of the classroom or building.
- Students remain in cohorts while on campus at all time
- Staff will attend [mandatory safety training](#).

<b>Lunch Time/Space</b>			
	Start Time	Lunch	End Time
HTeNC	9:00 am	Small turf & elementary playground	2:30 pm
HTMNC	9:00 am	12:45 Lunch tables	2:30 pm
HTHNC	9:30 Academic Coaches support students entering the building	12:15-12:45 Turf and tables	2:30 pm

<b>Snack/Recess/Break/Lunch</b>
<p><b>Lunch Distribution</b></p> <ul style="list-style-type: none"> <li>• Menu options will be limited to pre-plated items.</li> <li>• Distribution points will be scheduled by stable groups and physical distancing will be maintained. Staggering lunch periods will be coordinated with HTHNC and HTeNC.</li> </ul> <p><b>Lunch Period</b></p> <ul style="list-style-type: none"> <li>• To limit student mixing, meals will be consumed in outdoor areas that are separated by stable groups</li> <li>• Physical distancing will be maintained.</li> <li>• Students will be prompted to wash their hands or use hand sanitizer before eating</li> </ul> <p><b>Break/Lunch – Play Areas</b></p> <ul style="list-style-type: none"> <li>• Designate specific areas for each stable group</li> <li>• Separate play equipment for each stable group.</li> <li>• Games that do not allow social distancing will not be permitted.</li> </ul>

<b>Inclusion &amp; Intervention Groups</b>
<p>Students will continue to receive special education services in accordance with their offer of FAPE per the IEP contingency plan. Ed Specialists will connect with each family based on 504 or IEP team decisions.</p>

SLP and OT services will be rendered via zoom for all students.

IEP meetings will continue to be held viz Zoom and Annual and held by their due dates.

Testing for Initial referrals, and Triennial evaluations: Will be scheduled with IEP team members's schedules and administered in-person following COVID-19 safety protocols.

Student Support Team: Will continue to work with general education teachers and parents to meet and support students with interventions, if needed. Team will continue to follow child-find guidance from CDE.

Education specialists will support students both in person and in distance learning.

Teachers will also engage in health and wellness and social emotional work with students during their time in person with alternatives offered for students who remain in distance learning.

### **Child Care**

HTMNC is unable to provide childcare at this time, but will look to expand this opportunity for students and parents.

Office hours will be available after school for students to work in a smaller setting with their teachers.

### **Cleaning**

Before dismissal, students will wipe down their desks and chairs. Teachers will wipe down their own desk and chair.

Custodial staff will spray down all classrooms daily.

**Materials:**

Each student will have a bin with his or her own materials that will not be shared. Teaching teams will each be provided with funds to purchase individual student supplies. The school will also provide:

- 330 bins
- Tape for marking desk and chair spaces