



**BOARD OF TRUSTEES
DECEMBER 15, 2021 REGULAR MEETING MINUTES
HIGH TECH HIGH**

This meeting will be by videoconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Trustees (“Board”) and employees of High Tech High shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so by using the following Zoom link:

<https://hightechhigh-org.zoom.us/j/89958040026?pwd=dnI6TDBUaGpRZjNLZ0dEdDlmcVlsdz09>

Date: December 15, 2021

Time: 5:00 p.m.

Trustees present: Gary Jacobs, Chairman; Angela Bass, Trustee; Bernadette Bach, Trustee; Albert Lin, Trustee; Héctor Pérez, Secretary

Board Member	Present
Gary Jacobs, Chairperson	X
Bernadette Bach, Trustee	X
Angela Bass, Trustee	X
Albert Lin, Trustee	X
Héctor Pérez, Secretary	X

Staff Present: Kaleb Rashad, Interim CEO; Colleen Green, Interim COO; Jackie Chen, CFO; Patrick Frost, GC; Joy Freeman, CPODO; Janie Griswold, CLO; Clairelise Kip, CoS; Justine Petrey-Juarez, Executive Assistant to the Officers

Others present: Lily Michel, interpreter
Kathy Figueroa, interpreter
High Tech High staff
Members of HTH community

CALL TO ORDER at 6:07 p.m. by Gary Jacobs, Chairman. A roll call of trustees confirmed a quorum.

0.0 Agenda Amendment

Citing High Tech High’s immediate need to take action on appointment of an interim CEO, Gary Jacobs moved to add the following two agenda items under the special rule for urgent needs of this magnitude:

1. A closed session for “Public Employee Appointment: Interim CEO”, and
2. An open session item to set compensation for interim CEO. This will be a new Item 1.0A: “Setting Compensation of Interim CEO”.

As part of his motion, Gary Jacobs included that the Board make findings that:

- There was an immediate need to take action—this could not wait until the next regular meeting in light of the fact that the organization must have a CEO in place to supervise operations; and,
- This need arose after the agenda was posted more than 72 hours before the meeting began.

Albert Lin seconded the motion, after which a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Bernadette Bach, Trustee	X			
Dr. Angela Bass, Trustee	X			
Albert Lin, Trustee	X			
Héctor Pérez, Secretary	X			

After the motion, members of the public were provided time to address the Board regarding the closed session item, Public Employee Appointment: Interim CEO.

Open session was suspended, after which the closed session convened and then adjourned. When open session re-convened, a roll call was taken to reconfirm a quorum.

Board Member	Present
Gary Jacobs, Chairperson	X
Bernadette Bach, Trustee	X
Angela Bass, Trustee	X
Albert Lin, Trustee	X
Héctor Pérez, Secretary	X

0.0A CLOSED SESSION ITEMS

0.0A1 During the closed session, the Board appointed Kaleb Rashad to serve as interim CEO.

1.0A Setting Compensation of Interim CEO

Albert Lin moved to compensate Kaleb Rashad at an annual salary of \$275,000, and Héctor Pérez seconded the motion. After the motion, members of the public were provided time to address the Board. There being no further discussion, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Bernadette Bach, Trustee	X			
Dr. Angela Bass, Trustee	X			
Albert Lin, Trustee	X			
Héctor Pérez, Secretary	X			

1.0 CONSENT ITEMS

- 1.1 Approve October 27, 2021 meeting minutes
- 1.2 Approve December 8, 2021 meeting minutes
- 1.3 Approve the Resolution Considering the Continued State of Emergency for Board Meetings by Teleconference

1.1.1-1.3.1 Discussion: Staff members provided the Board an opportunity to review and discuss the consent agenda items.

1.1.2-1.3.2 Motion: There being no further discussion upon motion duly made by Héctor Pérez and seconded by Albert Lin, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Bernadette Bach, Trustee	X			
Dr. Angela Bass, Trustee	X			
Albert Lin, Trustee	X			
Héctor Pérez, Secretary	X			

2.0 INFORMATION ITEMS

- 2.1 Report of the Officers

Officer comments included the following:

- Interim CEO Dr. Kaleb Rashad introduced himself to the HTH community and shared his vision.
- High Tech Middle Director Mike Vasquez resigned, and Sarah Strong has stepped in as Interim Director.

3.0 COMMENTS FROM THE PUBLIC

- 3.1 Members of the public were provided time to address the board.

Open session was suspended at 9:13 p.m. Closed session convened at 9:14 p.m. and

adjourned at 9:58 p.m. Open session re-convened at 9:59 p.m. A roll call was taken at this time to re-confirm a quorum.

Board Member	Present
Gary Jacobs, Chairperson	X
Bernadette Bach, Trustee	X
Angela Bass, Trustee	X
Albert Lin, Trustee	X
Héctor Pérez, Secretary	X

4.0 CLOSED SESSION ITEMS

4.1 No action taken.

5.0 PUBLIC HEARING ITEMS

None.

6.0 ACTION ITEMS

6.1 Approve First Interim Financial Statements

6.1.1 Discussion: Staff recommended the Board approve High Tech High's 2021-2022 First Interim Financial Reports to its authorizers, the San Diego Unified School District and the State Board of Education.

6.1.2 Motion: There being no further discussion upon motion duly made by Albert Lin and seconded by Angela Bass, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Bernadette Bach, Trustee	X			
Dr. Angela Bass, Trustee	X			
Albert Lin, Trustee	X			
Héctor Pérez, Secretary	X			

6.2 Approve Independent Study Policy

6.2.1 Discussion: Staff recommended the Board approve the HTH Independent Study Policy and Written Agreement for Independent Study.

6.2.2 Motion: There being no further discussion upon motion duly made by Héctor Pérez and seconded by Albert Lin, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Bernadette Bach, Trustee	X			
Dr. Angela Bass, Trustee	X			
Albert Lin, Trustee	X			
Héctor Pérez, Secretary	X			

6.3 Approve HTH Initial Proposals

6.3.1 Discussion: Staff recommended the Board approve the High Tech High Initial Contract Proposals.

6.3.2 Motion: There being no further discussion upon motion duly made by Albert Lin and seconded by Bernadette Bach, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Bernadette Bach, Trustee	X			
Dr. Angela Bass, Trustee	X			
Albert Lin, Trustee	X			
Héctor Pérez, Secretary	X			

6.4 Approve Internship Policy and Handbook

6.4.1 Discussion: Staff recommended the Board approve the High Tech High Student Internship Program Handbook for the 2021-2022 year.

6.4.2 Motion: There being no further discussion upon motion duly made by Albert Lin and seconded by Héctor Pérez, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Bernadette Bach, Trustee	X			
Dr. Angela Bass, Trustee	X			
Albert Lin, Trustee	X			
Héctor Pérez, Secretary	X			

6.5 Approve Increase to Salary Frameworks for Teachers, College Advisors, and Deans to be in Compliance with State-Mandated Minimum Salary Increase

6.5.1 Discussion: Staff recommended the Board approve the increase to salary frameworks for Teachers, College Advisors, and Deans to be in compliance with the state-mandated minimum salary increase.

6.5.2 Motion: There being no further discussion upon motion duly made by Angela Bass and seconded by Héctor Pérez, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Bernadette Bach, Trustee	X			
Dr. Angela Bass, Trustee	X			
Albert Lin, Trustee	X			
Héctor Pérez, Secretary	X			

6.6 Approve the Educator Effectiveness Grant Application

6.6.1 Discussion: Staff recommended the Board approve HTH's Local Plan for Use of 2021-22 Educator Effectiveness Funding.

6.6.2 Motion: There being no further discussion upon motion duly made by Héctor Pérez and seconded by Bernadette Bach, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Bernadette Bach, Trustee	X			
Dr. Angela Bass, Trustee	X			
Albert Lin, Trustee	X			
Héctor Pérez, Secretary	X			

6.7 Approve School Safety Plans

6.7.1 Discussion: Staff recommended the Board approve the 2021-22 High Tech High Comprehensive School Safety Plans and Confidential Site Emergency Response Plans for the Point Loma, Chula Vista, North County and Mesa Campuses, and that the Board provide senior staff members with the authority to make revisions and amendments to the plans if needed as these plans are finalized for publication and use.

6.7.2 Motion: There being no further discussion upon motion duly made by Albert Lin and seconded by Héctor Pérez, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Bernadette Bach, Trustee	X			

Dr. Angela Bass, Trustee	X			
Albert Lin, Trustee	X			
Héctor Pérez, Secretary	X			

6.8 Approve 2021-22 NWEA MAP Growth Assessment Expense

6.8.1 Discussion: Staff recommended the Board approve the expense for the NWEA MAP Growth Assessment, which High Tech High schools use to measure student growth in reading and mathematics.

6.8.2 Motion: There being no further discussion upon motion duly made by Albert Lin and seconded by Angela Bass, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Bernadette Bach, Trustee	X			
Dr. Angela Bass, Trustee	X			
Albert Lin, Trustee	X			
Héctor Pérez, Secretary	X			

10.0 **ADJOURNMENT**

There being no further business to be brought before the Board, it was the consensus of the Board to adjourn the meeting at 10:42 p.m.

Respectfully submitted by: Héctor Pérez
DocuSigned by: Héctor Pérez
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 Héctor Pérez, Secretary
 High Tech High Board