



**BOARD OF TRUSTEES  
JANUARY 19, 2022 REGULAR MEETING MINUTES  
HIGH TECH HIGH**

The Board of Trustees (“Board”) and employees of High Tech High shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so by using the following Zoom link:  
<https://hightechhigh-org.zoom.us/j/86743567910?pwd=NVpsR0FpREJCWFJBdE16MHgwMkljQT09>

Date: January 19, 2022

Time: 5:00 p.m.

Trustees present: Gary Jacobs, Chairman; Angela Bass, Trustee; Albert Lin, Trustee; Héctor Pérez, Secretary

Board Member	Present
Gary Jacobs, Chairperson	X
Bernadette Bach, Trustee	
Angela Bass, Trustee	X
Albert Lin, Trustee	X
Héctor Pérez, Secretary	X

Staff Present: Kaleb Rashad, Interim CEO; Colleen Green, Interim COO; Jackie Chen, CFO; Patrick Frost, GC; Joy Freeman, CPODO; Janie Griswold, CLO; Clairelise Kip, CoS; Justine Petrey-Juarez, Executive Assistant to the Officers

Others present: Lily Michel, interpreter  
 Kathy Figueroa, interpreter  
 High Tech High staff  
 Members of HTH community

**CALL TO ORDER at 5:09 p.m. by Gary Jacobs, Chairman. A roll call of trustees confirmed a quorum.**

**1.0 CONSENT ITEMS**

- 1.1 Approve the December 15, 2021 Special Meeting Minutes
- 1.2 Approve the December 15, 2021 Regular Meeting Minutes
- 1.3 Approve the Resolution Considering the Continued State of Emergency for Board Meetings by Teleconference

**1.1.1-1.3.1 Discussion:** Staff members provided the Board an opportunity to review and discuss the consent agenda items.

**1.1.2-1.3.2 Motion:** There being no further discussion upon motion duly made by Héctor Pérez and seconded by Albert Lin, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Bernadette Bach, Trustee				X
Dr. Angela Bass, Trustee	X			
Albert Lin, Trustee	X			
Héctor Pérez, Secretary	X			

## 2.0 INFORMATION ITEMS

### 2.1 Report of the Officers

**Officer comments included the following:**

- A list of business agreements approved since the last Board meeting was shared.
- Interim CEO Dr. Kaleb Rashad and Chief Learning Officer Janie Griswold have been meeting with staff at each school site and with Parent Associations over the last few weeks to understand the HTH community's needs and concerns. They will continue to visit each campus once a month, and invite HTH Board members to join.
- People from across the HTH community have been helping to meet the needs arising because of COVID, including helping with COVID testing and subbing when teachers or administrators are out sick.
- Chief Learning Officer Janie Griswold presented the Supplement to the Annual Update to the 2021–22 Local Control and Accountability Plan and shared current progress on LCAP metrics.
- Interim Chief Operations Officer Colleen Green gave an update on HTH's COVID-19 safety protocols, including offering PCR tests on site.

## 3.0 COMMENTS FROM THE PUBLIC

### 3.1 Members of the public were provided time to address the board.

**Open session was suspended at 6:07 p.m. Closed session convened at 6:08 p.m. and adjourned at 7:11 p.m. Open session re-convened at 7:12 p.m. A roll call was taken at this time to re-confirm a quorum.**

Board Member	Present
Gary Jacobs, Chairperson	X
Bernadette Bach, Trustee	
Angela Bass, Trustee	X

Albert Lin, Trustee	X
Héctor Pérez, Secretary	X

#### 4.0 CLOSED SESSION ITEMS

4.1 No action taken.

#### 5.0 PUBLIC HEARING ITEMS

None.

#### 6.0 ACTION ITEMS

- 6.1 Ratify Agreement with Christy White Associates to Provide Professional Auditing and Tax Preparation Services for Fiscal Years 2020-21, 2021-22, and 2022-23

**6.1.1 Discussion:** Staff recommended the Board ratify an agreement with Christy White Associates to provide professional financial auditing and tax preparation services for the Fiscal Years of 2020-21, 2021-22, and 2022-23.

**6.1.2 Motion:** There being no further discussion upon motion duly made by Angela Bass and seconded by Héctor Pérez, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Bernadette Bach, Trustee				X
Dr. Angela Bass, Trustee	X			
Albert Lin, Trustee	X			
Héctor Pérez, Secretary	X			

- 6.2 Approve Annual Financial Statements for Fiscal Year 2020-2021

**6.2.1 Discussion:** Staff recommended the Board approve the annual audit and disclosures for the High Tech High schools for the fiscal year ended June 30, 2021. These financial statements have been audited by Christy White Associates, the Board-approved independent audit firm for High Tech High.

**6.2.2 Motion:** There being no further discussion upon motion duly made by Albert Lin and seconded by Angela Bass, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Bernadette Bach, Trustee				X
Dr. Angela Bass, Trustee	X			
Albert Lin, Trustee	X			

Héctor Pérez, Secretary	X			
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### 6.3 Approve the 2020-2021 SARC Reports

**6.3.1 Discussion:** Staff recommended the Board approve the 2020-2021 SARC reports, which public schools receiving state funding are required by law to file.

**6.3.2 Motion:** There being no further discussion upon motion duly made by Héctor Pérez and seconded by Angela Bass, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Bernadette Bach, Trustee				X
Dr. Angela Bass, Trustee	X			
Albert Lin, Trustee	X			
Héctor Pérez, Secretary	X			

### 6.4 Approve Resolution of the Board of Trustees of High Tech High

**6.4.1 Discussion:** Staff recommended the Board approve amending the Officers of the Corporation to reflect the departures of the CEO, COO, and Chief People and Organizational Development Officers, and to appoint Interim Officers.

**6.4.2 Motion:** There being no further discussion upon motion duly made by Albert Lin and seconded by Héctor Pérez, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Bernadette Bach, Trustee				X
Dr. Angela Bass, Trustee	X			
Albert Lin, Trustee	X			
Héctor Pérez, Secretary	X			

### 6.5 Approve Changes to the Teacher Center Compensation Framework for 2021-2022

**6.5.1 Discussion:** Staff recommended the Board approve adding a “Mentor” position on the 2021-2022 Teacher Center Compensation Framework, with an effective date of January 1, 2022.

**6.5.2 Motion:** There being no further discussion upon motion duly made by Héctor Pérez and seconded by Angela Bass, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Bernadette Bach, Trustee				X
Dr. Angela Bass, Trustee	X			
Albert Lin, Trustee	X			
Héctor Pérez, Secretary	X			

## 7.0 OLD BUSINESS

7.1 None.

## 8.0 NEW BUSINESS

8.1 None.

## 9.0 ADJOURNMENT

There being no further business to be brought before the Board, it was the consensus of the Board to adjourn the meeting at 7:24 p.m.

Respectfully submitted by:

DocuSigned by:

*Hector Perez*

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Héctor Pérez, Secretary, High Tech High Board