

# Online Meal Application Instructions



**TITAN**  
A LINQ SOLUTION

Contact us today for additional information.

[support@titank12.com](mailto:support@titank12.com)

844-467-4700, Option 2

[www.titank12.com](http://www.titank12.com)

## Tips:

District: High Tech High

You must confirm your email address after making an account before you can log in.

Please make sure to also enter your email address on the application

Enter your student's full name. Not nickname.

The confirmation email after submitting your application says you need to provide \$ to your student until your app is processed. That is incorrect- meals are FREE!

## Completing an Online Application

1. Go to [family.titank12.com](http://family.titank12.com) and click on **Sign up Today!**
2. Select your State and District, and click **Next**. This will take you to the Letter to Household. Click **Next**.
3. Enter the following information: Address, City, State, Zip Code, Phone Number, and Email Address.
4. If you participate in one of the following Assistance programs, please select the program and enter the **Case Number**. (If you qualify for such program, you **DO NOT** need to complete Step 5).
  - **TANF (CalWORKS)**- Temporary Assistance for Needy Families
  - **SNAP (CalFresh)** - Supplemental Nutrition Assistance Programs
  - **FDPIR** - Food distribution program for households on Indian reservations operated under part 253 of this title.
5. Click **New Student**. This will open a window to enter student information. Enter as much of the following information as possible including First/Middle/Last Name, Student ID, School, and Date of Birth. Click **Save**. *If there are other students that attend this school district, please repeat the steps above to add them to application then click **Next**.*
6. Enter the total number of people in your household, including students.
7. Click **New Household Member**. Enter First and Last Name and Income for this person then click **Save**. Repeat this step for each house member.
8. Please review the application to ensure all of your information is correct before you submit. Once you have reviewed it, click **Next**.
9. When signing and submitting the application, you may select your ethnicity/race if you choose to. Enter your name in the Signed By section, click **I agree to the Terms of Use**. Enter the last 4 digits of your SSN or Click **No SSN**.
10. Click **Submit Application**. You will receive an email confirming the application was submitted.