

SAMPLE - 220-Day Minimum Contract School Staff Calendar

2023/24

	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	TOTALS			
JULY	3	4 H	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31						JULY	15	18.33
AUGUST		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		AUG	19	18.33	
SEPTEMBER					1	4 H	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	SEPT	20	18.33	
OCTOBER	2	3	4	5	6	9 F	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				OCT	21	18.33	
NOVEMBER			1	2	3	6	7	8	9	10 H	13	14	15	16	17	20	21	22	23 H	24	27	28	29	30		NOV	16	18.33	
DECEMBER					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25 H	26	27	28	29	DEC	15	18.33	
JANUARY	1 H	2	3	4	5	8	9	10	11	12	15 H	16	17	18	19	22	23	24	25	26	29	30	31			JAN	17	18.33	
FEBRUARY				1	2	5	6	7	8	9	12	13	14	15	16 F	19 H	20	21	22	23	26	27	28	29		FEB	19	18.33	
MARCH					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	MAR	21	18.33	
APRIL	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30				APR	17	18.33	
MAY			1	2	3 F	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27 H	28	29	30	31	MAY	21	18.33	
JUNE	3	4	5	6	7	10	11	12	13	14	17	18	19 H	20	21	24	25	26	27	28						JUNE	19	18.33	
																									Total Possible Work Days		220		

Legend	
	Minimum Contracted work days
	*Possible work days or days off depending on school needs
H	Federal Holidays - Non-contracted days
F	Floating day - school closure
*School support staff receive different opportunities for time off during school breaks depending on school needs, and are not guaranteed time off simply because it is a school break. Prior approval from your supervisor is required. Please refer to the employee handbook for more information.	