



**BOARD OF TRUSTEES  
MAY 23, 2023 REGULAR MEETING MINUTES  
HIGH TECH HIGH**

Date: May 23, 2023

Time: 5:00 p.m.

Place: The Forum, HTH Graduate School of Education, 2150 Cushing Road, San Diego 92106  
Village-based Zoom accessibility:  
Conference Room 601, High Tech Mesa, 5311 Mt Alifan Dr, San Diego, CA 92111  
Conference Room, High Tech Middle North County, 1460 W San Marcos Blvd, San Marcos, CA 92078  
Conference Room, High Tech High Chula Vista, 1945 Discovery Falls Dr, Chula Vista, CA 91915  
Zoom (Video): <https://hightechhigh-org.zoom.us/j/8789013964>

Trustees present: Gary Jacobs, Chairman; Albert Lin, Trustee; Lida Rafia, Trustee

Board Member	Present
Gary Jacobs, Chairperson	X
Héctor Pérez, Secretary	
Lida Rafia, Trustee	X
Albert Lin, Trustee	X

Staff Present: Kaleb Rashad, Interim CEO; Janie Griswold, CLO; Isaac Jones, COO; Jackie Chen, CFO; Patrick Frost, GC; Justine Petrey-Juarez, Executive Assistant to the Officers

Others present: Kathy Figueroa, interpreter  
Lily Michel, interpreter  
High Tech High staff  
Members of HTH community

**CALL TO ORDER at 5:03 p.m. by Gary Jacobs, Chairman. A roll call of trustees confirmed a quorum.**

**1.0 BOARD CONSENT ITEMS**

**1.1 Approve the March 13, 2023 Regular Meeting Minutes**

**1.1.1 Discussion:** Staff members provided the Board an opportunity to review and discuss the Board consent agenda items.

**1.1.2 Motion:** There being no further discussion upon motion duly made by Lida

Rafia and seconded by Albert Lin, a roll call was taken to approve the motion.

<b>Board Member</b>	<b>Ayes</b>	<b>Nos</b>	<b>Abstain</b>	<b>Absent</b>
Gary Jacobs, Chairperson	X			
Héctor Pérez, Secretary				X
Lida Rafia, Trustee	X			
Albert Lin, Trustee	X			

## 2.0 INFORMATION ITEMS

### 2.1 Report of the Officers

#### **Officer comments included the following:**

- A list of business agreements approved since the last Board meeting was shared.
- CEO Student Advisor Abril Garcia shared her reflections on the winter exhibition projects she attended, and her experience on the CEO Student Advisory.
- Chief Learning Officer Janie Griswold celebrated the accreditation review and 7 year renewal for the HTH Teacher Center, and 6 year WASC Accreditation renewal for HTHM and HTHNC. Janie also shared the positive results from the annual SDUSD and SBC Authorizer site visits.
- Chief Operations Officer Isaac Jones welcomed HTH's new Director of Human Resources Alicia Garcia. Isaac also shared the continuous improvement work that the various operations teams are working on, in partnership with the Center for Research on Equity and Innovation at the GSE. Isaac updated the Board on the present and active teacher hiring landscape.

## 3.0 COMMENTS FROM THE PUBLIC

3.1 Members of the public were provided time to address the board.

## 4.0 BOARD REPORT AND COMMENTS

### 4.1 Chairman's Report

### 4.2 Board Member Comment

#### **Chairman and Board Member comments included the following:**

- Board Chairman Gary Jacobs asked General Counsel Patrick Frost for an update on collective bargaining. Patrick provided that at the June Board meeting, HTH will sunshine to reopen the Wages article to the Certificated unit, and sunshine HTH's initial proposals to the Classified unit, after which

collective bargaining with each respective unit can begin.

- Gary Jacobs asked the Officers for an update on CBA implementation and the Joint Evaluation Committee. Patrick shared that HTH and HTEC leadership have been meeting monthly, with the purpose being to collaboratively understand each other's priorities and dialogue about them. All retroactive pay has been distributed, wages have been adjusted, and the new sick leave calculation has been implemented. Diana Cornejo-Sanchez discussed the Joint Evaluation Committee's objective to develop a process that helps educators grow. The committee has partnered with the SDCOE's Educator Effectiveness & Evaluation Program to collaborate in this work. Board Trustee Lida Rafia celebrated the collaborative approach in establishing this evaluation process.
- Gary Jacobs shared that the CEO Search Committee has been established, consisting of 2 Board members, 2 Directors, 2 Teachers, and 1 Dean. The committee will soon convene to begin vetting the CEO applicants, and will share further progress at the June Board meeting.

## **5.0 PUBLIC HEARING ITEMS**

- 5.1 High Tech Education Collective's (HTEC) Initial Contract Proposals for Classified Bargaining Unit
- 5.2 High Tech Education Collective's (HTEC) Initial Contract Proposals for Certificated Bargaining Unit
- 5.3 First Reading: Information Only – Local Control and Accountability Plan (LCAP)

5.3.1 This is a public hearing and first reading of the LCAP FY23-24 for the following schools:

CDE Statewide Benefit Charter Schools LCAPs: High Tech High Mesa, High Tech Middle Mesa, High Tech Elementary Mesa, High Tech High North County, High Tech Middle North County, High Tech Elementary North County, High Tech High Chula Vista, High Tech Middle Chula Vista, High Tech Elementary Chula Vista; and,

San Diego Unified School District Authorized Charter Schools LCAPs: High Tech High, High Tech High Media Arts, High Tech High International, High Tech Middle, High Tech Middle Media Arts, High Tech Elementary, High Tech Elementary Explorer

Janie Griswold, Chief Learning Officer gave an overview of the LCAPs.

The final reading will be presented to the board for approval at the June 21, 2023 Board meeting.

#### 5.4 First Reading: Information Only – Proposed 2023-2024 High Tech High Budget

5.4.1 This is a public hearing and first reading of the proposed 2022-23 budget for the following schools:

CDE Statewide Benefit Charter Schools: High Tech High Mesa, High Tech Middle Mesa, High Tech Elementary Mesa, High Tech High North County, High Tech Middle North County, High Tech Elementary North County, High Tech High Chula Vista, High Tech Middle Chula Vista, High Tech Elementary Chula Vista; and, San Diego Unified School District authorized charter schools: High Tech High, High Tech High Media Arts, High Tech High International, High Tech Middle, High Tech Middle Media Arts, High Tech Elementary, High Tech Elementary Explorer.

The second reading will be presented to the board for approval at the June 21, 2023 meeting.

### 6.0 CEO CONSENT ITEMS

6.1 Approve High Tech High Declaration of Need (DON) for Fully Qualified Educators 2023-24 School Year

6.2 Approve the Revised HTH Independent Study Policy

6.3 Approve the Updated Fiscal Guidelines and Procedures

6.4 Approve and Ratify the Annual Renewal of Powerschool Student Information Systems (SIS) Contract

6.5 Approve the 2023-24 College and Career Access Pathways (CCAP) Partnership Agreement between San Diego Community College District (SDCCD) and High Tech High (HTH)

**6.1.1-6.5.1 Discussion:** Staff members provided the Board an opportunity to review and discuss the CEO consent agenda items.

**6.1.2-6.5.2 Motion:** There being no further discussion upon motion duly made by Lida Rafia and seconded by Albert Lin, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Héctor Pérez, Secretary				X
Lida Rafia, Trustee	X			
Albert Lin, Trustee	X			

### 7.0 ACTION ITEMS

7.1 Approve the Frontline Education Contract

**7.1.1 Discussion:** Staff recommended the Board approve the Frontline Education contract.

**7.1.2 Motion:** There being no further discussion upon motion duly made by Albert Lin and seconded by Lida Rafia, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Héctor Pérez, Secretary				X
Lida Rafia, Trustee	X			
Albert Lin, Trustee	X			

## 7.2 Approve the Food Services Management Contracts with Top Notch Catering

**7.2.1 Discussion:** Staff recommended the Board approve the food services management contracts with Top Notch Catering. Lida Rafia inquired if the solution to reducing food waste requires the use of HTH resources and/or funds. Isaac Jones responded that the best solution is a more accurate system of identifying the amount of meals needed per day. Interim CEO Kaleb Rashad shared that HTH intends to provide the Board and the HTH community with the 5 year financial model for the central kitchen operations.

**7.2.2 Motion:** There being no further discussion upon motion duly made by Albert Lin and seconded by Lida Rafia, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Héctor Pérez, Secretary				X
Lida Rafia, Trustee	X			
Albert Lin, Trustee	X			

## 7.3 Approve and Ratify the K12 Strong Workforce Program Grants

**7.3.1 Discussion:** Staff recommended the Board approve and ratify the K12 Strong Workforce Program Grants.

**7.3.2 Motion:** There being no further discussion upon motion duly made by Albert Lin and seconded by Lida Rafia, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Héctor Pérez, Secretary				X
Lida Rafia, Trustee	X			
Albert Lin, Trustee	X			

## 7.4 Approve the Position of Teacher Residency Grant Director

**7.4.1 Discussion:** Staff recommended the Board approve the position of Teacher Residency Grant Director. Board Trustee Albert Lin restated the positive financial impact that a Grant Coordinator could bring to HTH.

**7.4.2 Motion:** There being no further discussion upon motion duly made by Lida Rafia and seconded by Albert Lin, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Héctor Pérez, Secretary				X
Lida Rafia, Trustee	X			
Albert Lin, Trustee	X			

Open session was suspended at 7:34 p.m. Closed session convened at 7:35 p.m. and adjourned at 9:15 p.m. Open session re-convened at 9:17 p.m. A roll call was taken at this time to re-confirm a quorum.

Board Member	Present
Gary Jacobs, Chairperson	X
Héctor Pérez, Secretary	
Lida Rafia, Trustee	X
Albert Lin, Trustee	X

## 8.0 CLOSED SESSION ITEMS

8.1 No action taken.

## 9.0 ADJOURNMENT

There being no further business to be brought before the Board, it was the consensus of the Board to adjourn the meeting at 9:19 p.m.

Next Scheduled Meetings:

- Wednesday, June 21, 2023 at 5:00 p.m.

Respectfully submitted by:

DocuSigned by:

*Gary Jacobs*

Gary Jacobs, Chairman, High Tech High Board