



BOARD OF TRUSTEES
December 11, 2023 ANNUAL MEETING MINUTES
HIGH TECH HIGH

Date: December 11, 2023

Time: 5:00 p.m.

Place: High Tech Mesa, Conference Room 600, 5311 Mt Alifan Dr, San Diego, CA 92111
 Village-based Zoom accessibility:
 Conference Room, High Tech High Media Arts, 2230 Truxtun Road, Floor 3, San Diego, CA 92106
 Conference Room, High Tech Middle North County , 1460 W San Marcos Blvd, San Marcos, CA 92078
 Conference Room, High Tech High Chula Vista, 1945 Discovery Falls Dr, Chula Vista, CA 91915
 Zoom (Video): <https://hightechhigh-org.zoom.us/j/88080855123>

Trustees present: Gary Jacobs, Chairman; Albert Lin, Trustee; Christine McComish, Trustee

Board Member	Present
Gary Jacobs, Chairperson	X
Lida Rafia, Secretary	
Albert Lin, Trustee	X
Christine McComish, Trustee	X
Randolph Ward, Trustee	

Staff Present: Kaleb Rashad, Interim CEO; Diana Cornejo-Sanchez, Interim CEO; Janie Griswold, CLO, Isaac Jones, COO; Bobbi Norris, CFO; Patrick Frost, GC; Elizabeth Martinez, Executive Assistant to the Officers

Others present: Kathy Figueroa, interpreter
 Lily Michel, interpreter
 High Tech High staff
 Members of HTH community

CALL TO ORDER at 5:02 p.m. by Gary Jacobs, Chairman. A roll call of trustees confirmed a quorum.

1.0 BOARD CONSENT ITEMS

1.1 Approve the November 1, 2023 Regular Meeting Minutes

1.1.1 Discussion: Staff members provided the Board an opportunity to review and discuss the Board consent agenda items.

1.1.2 Motion: There being no further discussion upon motion duly made by Albert Lin and seconded by Gary Jacobs, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Lida Rafia, Secretary				X
Albert Lin, Trustee	X			

2.0 INFORMATION ITEMS

2.1 Report of the Officers

Officer comments included the following:

- Micah Wullschledger's 11th-grade class presented on the applications of ChatGBT as a valuable artificial intelligence tool for both students and teachers. The presentation highlighted key points, including the tool's widespread adoption by over a million users.
- The students emphasized the importance of reserving ChatGBT for higher-grade levels, suggesting that elementary and middle school students focus on developing fundamental grammar skills before utilizing this advanced tool. The recommendation is grounded in the belief that a strong foundation in basic grammar is crucial for effective communication.
- Interim CEO, Kaleb Rashad, expressed his gratitude to the students for their insightful overview of ChatGBT. He asked the students if they uncovered any blindspots. A student responded that updates have been implemented to address discrepancies in the tool's responses. This indicates a commitment to refining and enhancing ChatGBT's capabilities, ensuring accuracy and reliability in its assistance.
- Albert Lin, board member trustee, inquired about the current restrictions imposed on ChatGBT at our schools; and expressed concerns about the potential limitations it might pose on creativity. In response, a student clarified that the primary purpose of using ChatGBT is to serve as a guide rather than an answer. The student continued by explaining that the tool is designed to assist and provide valuable guidance. Albert expressed

curiosity about developments in higher education related to ChatGBT and wondered what institutions of higher learning have adapted this tool to meet the specific needs of advanced academic settings.

- Chief Learning Officer, Janie Griswold, provided an update on the SBC site visit, the result of the report came back announcing our successful compliance. One of the many great comments the authorizer mentioned was the consistency in our design principles and the positive impressions from both student collaboration and parental engagement. The authorizer also acknowledged the feedback given from parents about effective communication and the fact that they could easily connect with teachers and the school director. Furthermore, the authorizer expressed the pivotal role played by our teachers, and highlighted that it is also because of their contribution that we see the success in the student work that we do.
- Chief Operations Officer, Isaac Jones, shared about the recent follow-up conversation he had with the student who presented at the previous board meeting about environmental climate. In response, Albert Lin expressed that this is an amazing example of project-based learning in action. He also recommended that one way to move forward might be to go after infrastructure grants that can support this work.

2.1.1 Business Agreements Approved

2.1.2 Williams Settlement Report for 2023-2024 Site Visits

3.0 COMMENTS FROM THE PUBLIC

- 3.1 Members of the public were provided time to address the board.

4.0 BOARD ELECTION

- 4.1 Consideration and Potential Appointment of Dr. Randolph Ward as HTH Board Member

4.1.1 Discussion: The Board announced their decision to appoint Dr. Randolph Ward as a board member trustee. The Board expressed their gratitude for Dr. Ward accepting this role.

4.1.2 Motion: There being no further discussion upon motion duly made by Albert Lin and seconded by Gary Jacobs, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Lida Rafia, Secretary				X
Albert Lin, Trustee	X			

4.2 Consideration and Potential Appointment of Christine McComish as HTH Board Member

4.2.1 Discussion: The Board announced their decision to appoint Christine McComish as a board member trustee. The Board expressed their gratitude for Christine accepting this role. Christine thanked the board for the opportunity to serve alongside them.

4.2.2 Motion: There being no further discussion upon motion duly made by Albert Lin and seconded by Gary Jacobs, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Lida Rafia, Secretary				X
Albert Lin, Trustee	X			

5.0 BOARD REPORT AND COMMENTS

5.1 Chairman's Report

- Patrick Frost, Legal Counsel, shared with the Board the most recent proposal presented by HTH for the Certificated Unit on December 6th which was not accepted by HTEC. He mentioned that the next Certificated Bargaining Session scheduled is on January 11th, 2024. HTH also passed a proposal for the Classified Unit and will hear on December 14th whether it will be accepted.
- Albert Lin asked if the January session will just be around Wages. He also wondered if we were trying to structure the framework to support more of the veteran teachers. Patrick mentioned that was the feedback they had received from HTEC and structured the proposal in that way, but was not accepted by HTEC.
- Gary Jacobs asked for an update regarding bargaining session dates. Patrick shared that our team proposed extra dates in the month of January since the HTH team does not have the availability to do full day sessions.

5.2 Board Member Comments

- Gary Jacobs thanked Kaleb for his time as Interim CEO and shared how much he appreciates him having conversations with students, parents and staff. We will greatly miss him.

- Albert Lin also expressed his gratitude and appreciated how he brought a graceful positivity and smooth transition during his time as Interim CEO.

6.0 PUBLIC HEARING ITEMS

6.1

7.0 CEO CONSENT ITEMS

- 7.1 Approve the 2022-2023 High Tech High Comprehensive School Safety Plan and Confidential Site Emergency Response Plan for the Point Loma, Chula Vista, North County and Mesa Campuses
- 7.2 Ratification of Appointment of Interim CEO Dr. Diana Cornejo-Sanchez
- 7.3 Approve Resolution of the Board of Trustees of High Tech High

7.1.1-7.3.1 Discussion: Staff members provided the Board an opportunity to review and discuss the CEO consent agenda items.

7.1.2-7.3.2 Motion: There being no further discussion upon motion duly made by Christine McComish and seconded by Albert Lin, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Lida Rafia, Secretary				X
Albert Lin, Trustee	X			
Christine McComish	X			
Randolph Ward				X

8.0 ACTION ITEMS

- 8.1 Approve the Fiscal Year 2023-2024 Charter School First Interim Financial Reports to the Authorizers

8.1.1 Discussion: Staff recommends the Board approve the Fiscal Year 2023-2024 Charter School First Interim Financial Reports to the Authorizers.

8.1.2 Motion: There being no further discussion upon motion duly made by Albert Lin and seconded by Christine McComish, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Lida Rafia, Secretary				X
Albert Lin, Trustee	X			
Christine McComish	X			
Randolph Ward				X

- 8.2 Approve the New Position Titles for the Expanded Learning Opportunities Program

8.2.1 Discussion: Staff recommends the Board approve the New Position Titles for the Expanded Learning Opportunities Program.

8.2.2 Motion: There being no further discussion upon motion duly made by Albert Lin and seconded by Christine McComish, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Lida Rafia, Secretary				X
Albert Lin, Trustee	X			
Christine McComish	X			
Randolph Ward				X

- 8.3 Approve the New Position Titles of Human Resources Manager, Human Resources Generalist, and Benefits Manager

8.3.1 Discussion: Staff recommends the Board approve the the New Position Titles of Human Resources Manager, Human Resources Generalist, and Benefits Manager.

8.3.2 Motion: There being no further discussion upon motion duly made by Christine McComish and seconded by Albert Lin, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Lida Rafia, Secretary				X
Albert Lin, Trustee	X			
Christine McComish	X			
Randolph Ward				X

- 8.4 Approve an Increase to Hourly Employees to be in Compliance with City-Mandated Minimum Wage Effective January 1, 2024

8.4.1 Discussion: Staff recommends the Board approve an Increase to Hourly Employees to be in Compliance with City-Mandated Minimum Wage Effective January 1, 2024.

8.4.2 Motion: There being no further discussion upon motion duly made by Albert Lin and seconded by Christine McComish, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Lida Rafia, Secretary				X
Albert Lin, Trustee	X			
Christine McComish	X			
Randolph Ward				X

- 8.5 Approve an Increase to Salary Frameworks for Teachers to be in Compliance with State-Mandated Exempt Minimum Salary Effective January 1, 2024

8.5.1 Discussion: Staff recommends the Board approve an Increase to Salary Frameworks for Teachers to be in Compliance with State-Mandated Exempt Minimum Salary Effective January 1, 2024.

8.5.2 Motion: There being no further discussion upon motion duly made by Albert Lin and seconded by Christine McComish, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Lida Rafia, Secretary				X
Albert Lin, Trustee	X			
Christine McComish	X			
Randolph Ward				X

Open session was suspended at 6:52 p.m. Closed session convened at 6:58 p.m. and adjourned at 9:06 p.m. Open session re-convened at 9:09 p.m. A roll call was taken at this time to re-confirm a quorum.

Board Member	Present
Gary Jacobs, Chairperson	X
Lida Rafia, Secretary	
Albert Lin, Trustee	X
Christine McComish	X
Randolph Ward	

9.0 CLOSED SESSION ITEMS

9.1 No action taken.

10.0 ADJOURNMENT

There being no further business to be brought before the Board, it was the consensus of the Board to adjourn the meeting at 9:10 p.m.

Next Scheduled Meetings:

- Wednesday, January 31, 2024 at 5:00 p.m.
- Tuesday, March 12, 2024 at 5:00 p.m.
- Tuesday, May 21, 2024 at 5:00 p.m.
- Tuesday, June 18, 2024 at 5:00 p.m.

Respectfully submitted by:

DocuSigned by:

Gary Jacobs

Gary Jacobs, Chairman, High Tech High Board