

BOARD OF TRUSTEES
January 31, 2024 REGULAR MEETING MINUTES
HIGH TECH HIGH

Date: January 31, 2024

Time: 5:00 p.m.

Place: High Tech Mesa, Conference Room 600, 5311 Mt Alifan Dr, San Diego, CA 92111
 Village-based Zoom accessibility:
 Conference Room, High Tech High Media Arts, 2230 Truxtun Road, Floor 3, San Diego, CA 92106
 Conference Room, High Tech Middle North County, 1460 W San Marcos Blvd, San Marcos, CA 92078
 Conference Room, High Tech High Chula Vista, 1945 Discovery Falls Dr, Chula Vista, CA 91915

Zoom(Video):

<https://hightechhigh-org.zoom.us/j/89965899684?pwd=UGZpelVOL3ZHcEVrdkxVbHRLdmcvUT09>

Trustees present: Gary Jacobs, Chairman; Lida Rafia, Secretary; Albert Lin, Trustee; Christine McComish, Trustee; Randolph Ward, Trustee

Board Member	Present
Gary Jacobs, Chairperson	X
Lida Rafia, Secretary	X
Albert Lin, Trustee	X
Christine McComish, Trustee	X
Randolph Ward, Trustee	X

Staff Present: Diana Cornejo-Sanchez, Interim CEO; Isaac Jones, COO; Bobbi Norris, CFO; Patrick Frost, GC; Janie Griswold, CLO; Elizabeth Martinez, Executive Assistant to the Officers

Others present: Kathy Figueroa, interpreter
 Lily Michel, interpreter
 High Tech High staff
 Members of HTH community

CALL TO ORDER at 5:04 p.m. by Gary Jacobs, Chairman. A roll call of trustees confirmed a quorum.

1.0 BOARD CONSENT ITEMS

1.1 Approve the December 11, 2023, Regular Meeting Minutes

1.1.1 Discussion: Staff members provided the Board an opportunity to review and discuss the Board consent agenda items.

1.1.2 Motion: There being no further discussion upon motion duly made by Lida Rafia and seconded by Albert Lin, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Lida Rafia, Secretary	X			
Albert Lin, Trustee	X			
Christine McComish, Trustee	X			
Randolph Ward, Trustee			X	

2.0 INFORMATION ITEMS

2.1 Report of the Officers

Officer comments included the following:

- Three students from High Tech High Media Arts presented to the board their thoughts on their Internship experiences. They explained what their journey has been and highlighted enjoyable aspects along with the valuable lessons they have learned alongside their mentors.
- Board Trustee, Albert Lin asked what the process is like to get partnered with or choose a mentor. One of the students responded, that there is a list of internships available that students can choose from. He went on to describe the proactive measures he took to secure the internship placement due to a lack of engineering-related internships listed. Because of the work he had done to find this internship, he was able to identify a valuable opportunity elsewhere.
- Board Chairman, Gary Jacobs also asked if they believed this internship experience would lead to a job in the future. One student responded that he did believe it could lead to a potential career in the future because in the time he had worked with his mentor, his mentor was able to see the value in the work he was doing and because of this offered him a part-time job.
- Board Trustee, Lida Rafia thanked the students for their presentations and emphasized the amazing learning that is happening and the joy of seeing students preparing for their futures.
- Interim CEO Diana Cornejo-Sanchez gave an update on her first 30 days in her new role. She expressed appreciation for how welcoming everyone in the community has been since her transition. Since the time she was introduced as CEO, she shared that she has had the opportunity to go to the end of the semester school exhibitions. She has also been having

conversations and collaborating with teachers, and directors to partner in the work that will continue to support our schools.

- Chief Learning Officer, Janie Griswold gave an update on the LCAP goals. She mentioned that one of the things we do as part of the LCAP is a YouthTruth survey that students, staff, and parents participate in. We expect to receive the results from these surveys soon. Some of the next steps are to continue to implement the 2023-24 LCAP, collecting relevant outcome and expenditure data.
- Albert Lin asked if the learning goals for the students are where they should be when it relates to LCAP. Janie responded that they are and are continuing to improve.
- Board Trustee Randy Ward mentioned that he would be interested in learning how the attendance plays out in the budget when it comes to LCAP.
- Janie Griswold shared that we are in the process of planning and hoping to offer TK in the new school year. In order to get a better idea of how many families would be interested in TK our Admissions application was updated to list this as an option. Diana added that while it would be new to start TK in our organization there was planning happening about two years ago with a group of teachers, and directors, to see how it would play out, and there is still work to be done to prepare.
- Lida Rafia asked if there are additional funds to support opening this. Bobbi Norris responded that there is because we would have student ADA funding.
- Albert Lin asked how we would translate project-based learning to TK. Janie Griswold responded that this has been one of the things they are thinking about and could bring some teachers to the next board meeting who could share on that.
- Chief Operations Officer, Isaac Jones gave an update on student enrollment and attendance. He was pleased to share that when looking at the attendance percentage to what was budgeted we are in a good place. He also emphasized that attendance is very important especially now through Spring Break so there will be some things implemented to reinforce student attendance. Lida Rafia asked if our team could bring comparable data on attrition, and possibly offer some listening sessions with families. Albert Lin mentioned he would be interested to know more about enrollment numbers and why students are leaving. Randy Ward mentioned that he believes there our issue with enrollment numbers dropping and there being fewer applicants is related to marketing. He wonders if we should spend some of the LCAP funding on marketing. Bobbi Norris also mentioned that sports are a factor contributing to enrollment issues. She suggested that maybe part of the marketing approach is to mention that our sports programs are doing very well and provide some stats so that families don't have this misconceived idea that their child cannot excel in sports when attending HTH schools.

3.0 COMMENTS FROM THE PUBLIC

3.1 Members of the public were provided time to address the board.

4.0 BOARD REPORT AND COMMENTS

4.1 Chairman's Report

- Chief Financial Officer, Bobbi Norris gave an update on the Governor's outlook for 2023-24. She mentioned that the COLA for this year was at an all-time high and the last time it was anywhere close to this was back in 1983/1984. There was a significant decrease in what the governor thought we would have and now they are having to pull back for the next COLA. The state is even digging into its rainy day funds to pay the schools. To help support the schools, Bobbi mentioned that she meets with directors once a month to talk about where they are budget-wise and projects where they will be for the remainder of the year.
- Randy Ward shared that he worries about the potential increases from things that can be added on top of salaries like benefits. Bobbi added that benefits are projected to increase this year and is something they are taking into account.
- Lida Rafia asked if there are plans to have a Q&A related to the budget with the public. Bobbi responded that there are plans to do a Q&A on the school website and answer questions as they come. We also plan to do a financial roadshow that will allow staff to hear more about the school funds.
- Albert Lin added that he believes it may be helpful to offer a different space that can be designed to be listening sessions.

4.2 Board Member Comment

Chairman and Board Member comments included the following:

- Board Trustee, Christine McComish gave thanks to our school coaches for all the work they have been doing to support our students in the Athletics Program. Because of the work they have done and of course, the student's commitment, there has been significant growth and success in our programs.
- Lida Rafia shared on behalf of the board some things they are working on for board development. Part of this includes going over the Brown Act and the understanding of what functions the board has.

5.0 PUBLIC HEARING ITEMS

5.1 None.

6.0 CEO CONSENT ITEMS

6.1 Approve the 2022-2023 SARC Reports

- Isaac Jones addressed the correction needed for the year of the reports listed on the Executive Summary which should be 2022/2023, not 2021/2022. The date for the Executive Summary also needs to be corrected to reflect January 31, 2024.

6.2 Ratify the Complete Playground Maintenance Expense

6.3 Approve Membership Renewal with the SUPER CoOp

6.4 Approve the SchoolMint Contract for 3/1/2024 - 2/28/2025

6.1.1-6.4.1 Discussion: Staff members provided the Board an opportunity to review and discuss the CEO consent agenda items.

6.1.2-6.4.2 Motion: There being no further discussion upon motion duly made by Randolph Ward and seconded by Lida Rafia, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Lida Rafia, Secretary	X			
Albert Lin, Trustee	X			
Christine McComish, Trustee	X			
Randolph Ward, Trustee	X			

7.0 ACTION ITEMS

7.1 Approve the Annual Audited Financial Statements for Fiscal Year 2022-2023

7.1.1 Discussion: Staff recommends that the Board approve the Annual Audited Financial Statements for Fiscal Year 2022-2023.

7.1.2 Motion: There being no further discussion upon motion duly made by Randolph Ward and seconded by Lida Rafia, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Lida Rafia, Secretary	X			
Albert Lin, Trustee	X			
Christine McComish, Trustee	X			
Randolph Ward, Trustee	X			

7.2 Approve the Position of Assistant Coordinator, Expanded Learning

7.2.1 Discussion: Staff recommends that the Board approve the Position of

Assistant Coordinator, Expanded Learning. Randy asked how long is the grant? Bobbi responded it is an ongoing grant at the moment.

7.2.2 Motion: There being no further discussion upon motion duly made by Lida Rafia and seconded by Albert Lin, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Lida Rafia, Secretary	X			
Albert Lin, Trustee	X			
Christine McComish, Trustee	X			
Randolph Ward, Trustee	X			

Open session was suspended at 8:31p.m. Closed session convened at 8:36 p.m. and adjourned at 10:22 p.m. Open session re-convened at 10:23 p.m. A roll call was taken at this time to re-confirm a quorum.

Board Member	Present
Gary Jacobs, Chairperson	X
Lida Rafia, Secretary	X
Albert Lin, Trustee	X
Christine McComish, Trustee	X
Randolph Ward, Trustee	X

8.0 CLOSED SESSION ITEMS

8.1 No action taken.

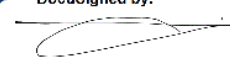
9.0 ADJOURNMENT

There being no further business to be brought before the Board, it was the consensus of the Board to adjourn the meeting at 10:23 p.m.

Next Scheduled Meetings:

- Tuesday, March 12, 2024 at 5:00 p.m.
- Tuesday, May 21, 2024 at 5:00 p.m.
- Tuesday, June 18, 2024 at 5:00 p.m.

Respectfully submitted by:

DocuSigned by:


Lida Rafia, Secretary, High Tech High Board