



BOARD OF TRUSTEES
JUNE 23, 2025 ANNUAL MEETING MINUTES
HIGH TECH HIGH

Date: June 23, 2025

Time: 11:30 a.m.

Place: The Forum, HTH Graduate School of Education, 2150 Cushing Road, San Diego 92106

Village-based Zoom accessibility:

Conference Room, High Tech High Mesa, 5331 Mt. Alifan Dr. Bldg. 900 San Diego, CA 92111

Conference Room, High Tech Middle North County, 1460 W San Marcos Blvd, San Marcos, CA 92078

Conference Room, High Tech High Chula Vista, 1945 Discovery Falls Dr, Chula Vista, CA 91915

Zoom(Video):

<https://hightechhigh-org.zoom.us/j/81813408140?pwd=GELtc7dMPjuACTO5lbhkXB5AsnGBJU.1>

Trustees present: Gary Jacobs, Chairman; Christine McComish, Secretary; Randolph Ward, Trustee; Albert Lin, Trustee; Harrison Oh, Student Trustee

Board Member	Present
Gary Jacobs, Chairperson	X
Christine McComish, Secretary	X
Albert Lin, Trustee	X
Lida Rafia, Trustee	
Randolph Ward, Trustee	X
Harrison Oh, Student Trustee	X

Staff Present: Diana Cornejo-Sanchez, CEO; Isaac Jones, COO; Bobbi Norris, CFO; Patrick Frost, GC; Janie Griswold, CLO; Elizabeth Martinez, Executive Assistant to the Officers

Others present: Kathy Figueroa, interpreter
Lily Michel, interpreter
High Tech High staff
Members of HTH community

CALL TO ORDER at 11:38 a.m. by Gary Jacobs, Chairman. A roll call of trustees confirmed a quorum.

1.0 BOARD CONSENT ITEMS

- 1.1 Approve the May 28, 2025, Regular Meeting Minutes
- 1.2 Approve the Board Meeting Dates for 2025-26

1.1.1-1.2.1 Discussion: Staff members provided the Board an opportunity to review and discuss the Board consent agenda items.

1.1.2-1.2.2 Motion: There being no further discussion upon motion duly made by Christine McComish and seconded by Randolph Ward, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Christine McComish, Secretary	X			
Albert Lin, Trustee	X			
Lida Rafia, Trustee				X
Randolph Ward, Trustee	X			
Harrison Oh, Student Trustee	X			

2.0 INFORMATION ITEMS

- 2.1 Report of the Officers

Officer comments included the following:

- Chief Operations Officer Isaac Jones provided an annual enrollment update. Our current attendance is slightly higher than it has been over the past two years. While we haven't yet returned to our pre-pandemic numbers, we are making steady progress. The enrollment projections used for budgeting this year were somewhat aggressive; however, our attendance numbers have generally supported those projections. We have recalibrated the enrollment figures for the upcoming school year, and Bobbi can provide more details. For Transitional Kindergarten (TK), we will have one class at the Mesa campus and three at the Point Loma campus. Interest in our TK program continues to grow. At the same time, we continue to see no waitlist for Kindergarten enrollment.
- Director of Community Engagement and Admissions Veronica Grajeda added that we've seen a high percentage of students transition from our TK classes into Kindergarten, which appears to be a strong strategy for stabilizing Kindergarten enrollment. Chrissy wondered if the students enrolling in TK have siblings already in the system. Veronica confirmed that a large number of siblings of current students were added. Gary was also curious if we are running a lottery for TK. Veronica explained that we

have completed the lottery process for TK. Throughout the summer, we will continue monitoring enrollment numbers at each school site. If a school's enrollment falls below its target, we work quickly to add new students. We receive new applications daily and place those students on the waitlist as soon as they apply. Our school sites have taken a more active role in welcoming new students and families. Many families are receiving newsletters and participating in summer events. Some schools are also communicating directly with families during the summer months. In addition, Parent Associations are assisting by making welcome calls to new families. Most of our schools are in a strong position regarding enrollment. As a proactive measure, we typically over-enroll to account for any changes in family plans. At the Point Loma campus, we currently do not have a waitlist for 9th, 10th, or 11th grade. Isaac added that our waitlist currently includes approximately 3,000 students across all of our schools. Bobbi went on to share that this year, we are taking a closer look at enrollment trends and staffing structures—challenges are being experienced statewide across California. We're also exploring strategic solutions to support families in accessing our schools. For example, we are considering providing transportation for students enrolled at the Point Loma campus by offering a bus pickup and drop-off at the Mesa campus. Additionally, we are focusing on increasing public awareness of HTH and our programs. Chrissy wondered if the organization we're partnering with is requesting data from us. It would be valuable to see the data driving their recommendations, as well as the analytics behind these strategies. Her hope is that through this partnership, they can gather robust data and use it to determine what supports are most needed. Isaac explained that we've had a three-year partnership with the GSE, and our Admissions team has shared information with them about enrollment at Point Loma and the efforts underway to improve those numbers. The GSE then provides feedback based on that data. Lastly, Albert wondered whether we considered online reviews, as negative reviews can influence new families' decision-making. Veronica confirmed that we currently have a small group of parents who serve as ambassadors for the Admissions office. We are working to organize a new group of families who are willing to share their experiences and submit updated, positive reviews to help strengthen our online presence.

- Chief Learning Officer Janie Griswold provided an update on our Local Indicators. Local Indicators are metrics used to assess school performance in areas where state-level data collection is limited. We self-report five local indicators. We are glad to share that we have met the standard on each of these.
 - Local indicator 1 - Basics: Teachers, Instructional Materials, and Facilities
 - This includes appropriately assigned teachers, access to curriculum-aligned instructional materials, and safe, clean, and functional school facilities.
 - Local Indicator 2 - State Academic Standards
 - These standards report on progress in implementing the state academic standards adopted by the State Board of

Education.

- Local Indicator 3 - Parental Involvement and Family Engagement
 - Report on parent and family engagement, including how an LEA builds relationships between school staff and families, builds partnerships for student outcomes, and seeks input for decision-making.
- Local Indicator 4 - School climate
 - Provides a measure of perceptions of school safety and connectedness.
- Local Indicator 5 - Access to a Broad Course of Study
 - Report on the extent to which all students have access to and are enrolled in a broad course of study.

3.0 COMMENTS FROM THE PUBLIC

3.1 Members of the public were provided time to address the board.

4.0 BOARD ELECTION

4.1 Consideration and Potential Appointment of Diego Harris as HTH Student Board Member

4.2 Consideration and Potential Appointment of Hadassah Avila as HTH Student Board Member

4.1.1-4.2.1 Discussion: Staff members provided the Board an opportunity to review and discuss the Board Election agenda items. One of the new student board members, Hadassah Avila, shared that she is an upcoming Senior at HTH and she is very grateful and ready to collaborate with the rest of the board.

4.1.2-4.2.2 Motion: There being no further discussion upon motion duly made by Randolph Ward and seconded by Albert Lin, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Christine McComish, Secretary	X			
Albert Lin, Trustee	X			
Lida Rafia, Trustee				X
Randolph Ward, Trustee	X			
Harrison Oh, Student Trustee	X			

5.0 BOARD REPORT AND COMMENTS

5.1 Chairman's Report

5.2 Board Member Comment

Chairman and Board Member comments included the following:

- General Counsel Patrick Frost shared that the HTH and HTEC bargaining teams held the final bargaining session on Friday, June 13th. One of the key outcomes was a three-year agreement. In exchange, teachers requested clarity on what they would receive over the course of the contract. Effective July 1st, we implemented a wage increase, with a larger adjustment for teachers in the middle range of the salary schedule. Additionally, we agreed to provide 100% of the COLA (Cost-of-Living Adjustment) for the following two years. For the first year of the agreement, employee benefits will be fully covered for teachers. Diana expressed a sense of gratitude for having such a different experience this time around during the bargaining process and feeling more like who HTH truly is. Albert also added that, given the wage increases, something to consider is the challenges with enrollment numbers. He clarified that he is in full support of what was offered, but also wants to make sure we are mindful of the enrollment piece. Bobbi confirmed that this is something they definitely are keeping in mind. We are also looking at SPED needs and subpools to strategically identify ways to make things more cost-effective. However, the priority is looking at the enrollment numbers. HTH teacher Michael Chin shared that after seeing what was agreed upon, he feels seen as a 6th-year teacher. Especially having a 4% increase in his salary.
- Chief Executive Officer Diana Cornejo-Sanchez happily shared the names of some folks who have retired from HTH. These folks include: Esteban Vallejo, Rina Vinetz, Brian Russell, and Ray Trinidad. We honor their time and dedication to HTH with a plaque that they can take home to remember their time with us.
- Student Board Member Harrison Oh expressed gratitude for the opportunity to be the first-ever HTH student board member. He thanked the Board for this experience and shared that he will cherish it forever. Chrissy also thanked Harrison for his time and commitment to the Board and explained that, while they didn't really know what to expect or how this would roll out, he was the perfect student to be the first. Gary also thanked him and expressed joy for having been able to work with him during this process. Albert wondered if there was anything Harrison would want to adjust to this role. Harrison explained that maintaining training opportunities really helped him and he would recommend that this continues.
- Board Trustee Albert Lin thanked the HTH community. He and his family experienced a very serious situation with his son, and during his son's recovery process, he experienced the love from the community. The experience taught him that the school is really a community that will carry you in the highest or lowest moments. Through his injury, his son was able to create a project to make a helmet that will better help protect a person's head against serious accidents.

6.0 PUBLIC HEARING ITEMS

- 6.1 None.

7.0 CEO CONSENT ITEMS

- 7.1 Approve the 2025-2026 Operations Agreement between San Diego Unified School District and High Tech High
- 7.2 Approve the Instructional Minutes for 2025-26
- 7.3 Approve the Updated High Tech High Athletics Handbook 2025-2026
- 7.4 Approve the 2025-2026 High Tech High Student & Parent Handbook
- 7.5 Approve the Amended Conflict of Interest Code
- 7.6 Approve the Target River Contract for 2025-2026
- 7.7 Approve the 2025-2026 Insurance Policy Renewals
- 7.8 Approve the Expanded Learning Opportunities Program Plans for HTe, HTeX, HTeCV, HTeM, HTeNC, HTM, HTMMA, HTMCV, HTMM, and HTMNC
- 7.9 Approve the Updated Fiscal Guidelines and Procedures
- 7.10 Approve Facilities Use Agreement Between High Tech High and High Tech High Graduate School of Education (GSE)
- 7.11 Approve the Fourth Amended and Restated Services Agreement Between High Tech High and High Tech High Graduate School of Education (GSE)
- 7.12 Ratify the Van Lyons Company Bids for Upgrades to TK restrooms at High Tech Elementary and High Tech Elementary Mesa
- 7.13 Ratify the NatureBridge Yosemite Invoice
- 7.14 Approve HTEats Bids
- 7.15 Approve the Open Purchase Order of Food Service Vendor Goldstar Foods, Hollandia Dairy, Imperial Dade, Sysco, Mission Linen, and Cozzini Bros.
- 7.16 Approve the TadHealth Contract

7.1.1-7.16.1 Discussion: Staff members provided the Board an opportunity to review and discuss the Board consent agenda items.

7.1.2-7.16.2 Motion: There being no further discussion upon motion duly made by Christine McComish and seconded by Albert Lin, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Christine McComish, Secretary	X			
Albert Lin, Trustee	X			
Lida Rafia, Trustee				X
Randolph Ward, Trustee	X			
Harrison Oh, Student Trustee	X			

8.0 ACTION ITEMS

8.1 Approve the Resolution Naming High Tech High Media Arts Staircase as The Ray Trinidad Staircase.

8.1.1 Discussion: Staff recommends that the Board approve the Resolution Naming High Tech High Media Arts Staircase as The Ray Trinidad Staircase.

8.1.2 Motion: There being no further discussion upon motion duly made by Randolph Ward and seconded by Albert Lin, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Christine McComish, Secretary	X			
Albert Lin, Trustee	X			
Lida Rafia, Trustee				X
Randolph Ward, Trustee	X			
Harrison Oh, Student Trustee	X			

8.2 Approve Dean Emeritus Status for Ray Trinidad

8.2.1 Discussion: Staff recommends that the Board approve Dean Emeritus Status for Ray Trinidad. This is part two of item 8.1. Ray shared that during his time at HTH, he has made some amazing colleagues. This is a great honor and a great community. He thanked everyone who was involved in making this decision, along with the community and staff, for all the wonderful experiences. Randy asked Ray what his plans were now after retiring. Ray explained that he wants to stay busy. He shared his appreciation for the wonderful family he has, which includes a boy I want to spend time with who will be going to college soon. He would also like to get into golf. The best is yet to come. Lastly, he wanted to thank the Founder of HTH, Larry Rosenstock, who brought him to HTH.

8.2.2 Motion: There being no further discussion upon motion duly made by Albert Lin and seconded by Randolph Ward, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Christine McComish, Secretary	X			
Albert Lin, Trustee	X			
Lida Rafia, Trustee				X
Randolph Ward, Trustee	X			
Harrison Oh, Student Trustee	X			

8.3 Ratification of Tentative Agreement with High Tech Education Collective (HTEC) - Certificated Unit

8.3.1 Discussion: Staff recommends the Board Ratify the Tentative Agreement with High Tech Education Collective (HTEC) - Certificated Unit. Albert shared that he is very grateful to all the community that were a part of this process to get this completed. Patrick also thanked Gary for taking the time to meet for all the bargaining prep sessions.

8.3.2 Motion: There being no further discussion upon motion duly made by Albert Lin and seconded by Christine McComish, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Christine McComish, Secretary	X			
Albert Lin, Trustee	X			
Lida Rafia, Trustee				X
Randolph Ward, Trustee	X			
Harrison Oh, Student Trustee	X			

8.4 Approve the Re-Election of High Tech High School Board of Trustees

8.4.1 Discussion: Staff recommends the Board Approve the Re-Election of High Tech High School Board of Trustees.

8.4.2 Motion: There being no further discussion upon motion duly made by Christine McComish and seconded by Randolph Ward, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Christine McComish, Secretary	X			
Albert Lin, Trustee	X			
Lida Rafia, Trustee				X
Randolph Ward, Trustee	X			
Harrison Oh, Student Trustee	X			

8.5 Second Reading: High Tech High School Budget Plans FY 2025-26

8.5.1 Discussion: Staff recommends the Board approve the Second Reading: High Tech High School Budget Plans FY 2025-26. Bobbi shared that the Governor is expected to release preliminary budget information in January, which will help inform our direction. The Second Interim report in March will provide another opportunity to assess enrollment and make any necessary adjustments. The 2.3% salary increase rate remains unchanged. The primary differences between the 2024–25 and 2025–26 school years are due to the COLA (Cost-of-Living Adjustment) increase and one-time funding. Additionally, ELOP-related funding is expected to increase at one of our schools. Randy wondered if we are worried about the Federal Funds with the new Administration. Bobbi explained that she does not feel like we're in jeopardy. If we were at the district, she would be worried, but HTH has always found a way to provide that effort. Albert was curious to know if the Board would get the opportunity to see anything related to facilities updates. Bobbi explained that this data is specifically related to the schools. Bobbi went on to share that the HTHNC Athletic Director is restarting their booster club. A parent expressed interest in running it, and with that, the hope is to bring in \$50,000-\$60,000 a year to the Athletics Program in NC, which could help cover coaching and rental fees. Albert also wondered if we are making any facility adjustments based on Athletics. Isaac confirmed that we are painting the gym. Additionally, over \$200,000 was raised last year to support our sports programs. Bobbi added that what keeps our students here is the strength of our community. Also, the legislature has passed the Governor's budget. A few key updates:

- The student-to-teacher ratio for Transitional Kindergarten (TK) has been adjusted to 10:1.
- Beginning January 1, 2025, schools will be able to bill Medi-Cal.
- We are also experiencing a deferral reduction, meaning we will not receive state funds this month.

Albert wondered if student health services could be offset by this Medi-Call funding. Amy confirmed that it can and can also help cover:

- Special Education services that are not already in place.
- Support for Nonpublic School (NPS) management.
- Additional services or testing materials for students and staff.

Amy went on to explain that “services that are not already in place,” for example, could mean that if we already have an Occupational Therapist (OT) providing services, we cannot use Medi-Cal to fund that existing position. However, if we need to add another OT, Medi-Cal can be used to fund the additional support. The SLP services we do receive quite a bit of it back. We also received about \$300,000 back from school psychs because they are 30% general education. Gary was also interested in knowing, when talking about Nonpublic Schools (NPS), if we are able to do anything in that area. Randy commented that this is an area where, if we really dig into the details, there’s significant potential for funding.

8.5.2 Motion: here being no further discussion upon motion duly made by Randolph Ward and seconded by Albert Lin, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Christine McComish, Secretary	X			
Albert Lin, Trustee	X			
Lida Rafia, Trustee				X
Randolph Ward, Trustee	X			
Harrison Oh, Student Trustee	X			

8.6 Approve the 2025-26 Budget for Central Service Teams and Departments

8.6.1 Discussion: Staff recommends the Board approve the 2025-26 Budget for Central Service Teams and Departments.

8.6.2 Motion: There being no further discussion upon motion duly made by Randolph Ward and seconded by Albert Lin, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Christine McComish, Secretary	X			
Albert Lin, Trustee	X			
Lida Rafia, Trustee				X
Randolph Ward, Trustee	X			
Harrison Oh, Student Trustee	X			

8.7 Approve the Submission of Application for Federal Funds (Consolidated Applications) for 2025-2026

8.7.1 Discussion: Staff recommends the Board approve the Submission of Application for Federal Funds (Consolidated Applications) for 2025-2026.

8.7.2 Motion: There being no further discussion upon motion duly made by Randolph Ward and seconded by Albert Lin, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Christine McComish, Secretary	X			
Albert Lin, Trustee	X			
Lida Rafia, Trustee				X
Randolph Ward, Trustee	X			
Harrison Oh, Student Trustee	X			

8.8 Approve Increases to Various Unrepresented Frameworks

8.8.1 Discussion: Staff recommends the Board Approve Increases to Various Unrepresented Frameworks.

8.8.2 Motion: There being no further discussion upon motion duly made by Christine McComish and seconded by Albert Lin, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Christine McComish, Secretary	X			
Albert Lin, Trustee	X			
Lida Rafia, Trustee				X
Randolph Ward, Trustee	X			
Harrison Oh, Student Trustee	X			

8.9 Second Reading: Approve the 2025-26 Local Control and Accountability Plans (LCAPs) and Federal Addenda for HTe, HTeX, HTM, HTMMA, HTH, HTI, HTHMA, and HTH SBC Schools

8.9.1 Discussion: Staff recommends the Board approve the Second Reading: Approve the 2025-26 Local Control and Accountability Plans (LCAPs) and Federal Addenda for HTe, HTeX, HTM, HTMMA, HTH, HTI, HTHMA, and HTH SBC Schools. Chrissy wondered if we have data on how many families are completing the Youth Truth survey. She mentioned that during Diana's CEO interview, Diana made an important point about meeting families where they are and recognizing that not all families are able to attend LCAP meetings. What is

our current strategy for family outreach? Diana explained that this might be a great opportunity to align with the CEI grant work. Albert also wondered if we have received any feedback on the food that was served this year by our HTEats kitchen, and if there are measures in place to ensure ongoing quality control. Isaac shared that Kelly Verburgh (Director, Food and Nutrition Services) plans to be here at the next board meeting to go over more details on the information received about school food.

8.9.2 Motion: There being no further discussion upon motion duly made by Randolph Ward and seconded by Albert Lin, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Christine McComish, Secretary	X			
Albert Lin, Trustee	X			
Lida Rafia, Trustee				X
Randolph Ward, Trustee	X			
Harrison Oh, Student Trustee	X			

8.10 Approve the HTH Instructional Continuity Plan (ICP)

8.10.1 Discussion: Staff recommends the Board approve the HTH Instructional Continuity Plan (ICP).

8.10.2 Motion: There being no further discussion upon motion duly made by Randolph Ward and seconded by Albert Lin, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Christine McComish, Secretary	X			
Albert Lin, Trustee	X			
Lida Rafia, Trustee				X
Randolph Ward, Trustee	X			
Harrison Oh, Student Trustee	X			

8.11 Approve Various Job Classification Changes

8.11.1 Discussion: Staff recommends the Board approve Various Job Classification Changes.

8.11.2 Motion: There being no further discussion upon motion duly made by Randolph Ward and seconded by Albert Lin, a roll call was taken to approve the motion.

Board Member	Ayes	Nos	Abstain	Absent
Gary Jacobs, Chairperson	X			
Christine McComish, Secretary	X			
Albert Lin, Trustee	X			
Lida Rafia, Trustee				X
Randolph Ward, Trustee	X			
Harrison Oh, Student Trustee	X			

Open session was suspended at 1:40 p.m. Closed session convened at 1:48 p.m. and adjourned at 3:41 p.m. Open session re-convened at 3:41 p.m. A roll call was taken at this time to re-confirm a quorum.

Board Member	Present
Gary Jacobs, Chairperson	X
Christine McComish, Secretary	X
Albert Lin, Trustee	X
Lida Rafia, Trustee	
Randolph Ward, Trustee	X
Harrison Oh, Student Trustee	X

9.0 CLOSED SESSION ITEMS

9.1 No action taken.

10.0 ADJOURNMENT

There being no further business to be brought before the Board, it was the consensus of the Board to adjourn the meeting at 3:41 p.m.

Respectfully submitted by: *Christine McComish*
 Signed by:
 Christine McComish, Secretary, High Tech High Board
DAF80FTFA48348